

CUMBERLAND TOWNSHIP BOARD OF SUPERVISORS
SPECIAL MEETING – DESTINATION GETTYSBURG MEETING ROOM
1560 Fairfield Road (along Media Drive), Gettysburg, PA
June 9, 2022

ATTENDEES: Cumberland Township Supervisors Steve Toddes, Tiffany Ramsburg, Jeff Brauning, and Christine Biggins. Solicitor Sam Wiser, Manager Ben Thomas, Jr., Zoning / Building Code Official Michele Long, and Jim Hale from the Gettysburg Times.

Chairman Toddes called the meeting to order at 5:01 P.M. followed by the Pledge of Alliance to the American Flag. Mr. Toddes announced that an executive session was held at 4:35 P.M. this date regarding personnel matters.

Supervisor Biggins read a staff realignment statement with recommendations reassigning administrative personnel and hourly wage adjustments due to additional workload, cross training, and responsibilities. Also, the Supervisors are considering hiring a third-party vendor to perform various zoning, code enforcement, and building code official duties with the proposed staffing realignments. More information should be reviewed at the Supervisor's June 28, 2022 Regular Meeting. Supervisors may release more information at the June 28, 2022 meeting regarding the permanent police chief's position. Due to a pending retirement the Manager's position is being advertised with resumes being accepted. A non-uniform receptionist position will remain vacant at this time.

Supervisor Biggins also stated that Supervisors Ramsburg and Phiel have recused themselves and have had no involvement regarding the Treasurer / Finance Director's position and were not present during these discussions. Supervisor Phiel was not present at this Special Meeting.

Motion of Biggins – Ramsburg appointed employee Michele Long as the Township Secretary (in training) effective July 1, 2022 at an hourly rate of \$26.62. Approved on a 4-0 vote. Ms. Long will work with Township Secretary Carol Merryman and Finance Director Camie Stouck-Phiel with cross training.

Motion of Biggins – Brauning established an hourly rate of \$25.62 effective July 1, 2022 for the Treasurer / Finance Director due to added responsibilities, experience, education, additional training, American Rescue Plan Act and grant administration responsibilities. Approved on a 3-0 motion. Supervisor Ramsburg recused herself, abstained from voting, and will issue a written statement for her abstention.

Solicitor Wiser reviewed and explained a proposed STREAM RESTORATION EASEMENT AGREEMENT with Adams County Commissioners for the proposed MS4 (municipal separate storm sewer system) project at the Adams Co. Human Services facilities situate Table Rock Road for the unnamed tributary to Rock Creek. The AGREEMENT was approved for signatories on a Biggins-Ramsburg 4-0 motion.

With no further business to be conducted the Special Meeting adjourned at 5:15 P.M.

Respectfully submitted: _____; Ben Thomas, Jr.

(APPROVED – Date: _____, _____, 2022; CUMBERLAND TWP. SUPERVISORS):
