

CUMBERLAND TOWNSHIP BOARD OF SUPERVISORS
730 CHAMBERSBURG ROAD, GETTYSBURG, PA 17325
JANUARY 28, 2025
REGULAR MEETING MINUTES

Chairman Phiel called the regular meeting to order at 7:12 P.M. Present were all Supervisors: Phiel, Biggins, Ramsburg, Brauning and Sheppard. Also present were Solicitor Sam Wiser, Township Manager David Blocher, Police Chief Matt Trostle, Road Superintendent Chris Walter, Treasurer Camie Stouck-Phiel, and Township Secretary Michele Long.

Chairman Phiel led the Pledge of Allegiance.

Agenda Approval

Mr. Phiel asked for approval of the agenda as written.

Mrs. Ramsburg made a motion to approve the agenda as written, seconded by Mr. Sheppard, and carried. 5-0

Public Comment:

Holly Fox, 1290 Old Harrisburg Road in Straban Township and 1655 Herrs Ridge Road where her business is located. Mrs. Fox spoke regarding her request for the Board to table the Adams Miller Solar project.

Bruce Hague, Professional Engineer. Mr. Hague gave a background of his experience with reviewing solar panel plans and spoke on his opposition of noise, stormwater, erosion, and glare that will be caused by the Adams Miller Solar plan.

Kim Reiner, 81 Pin Oak Lane; Mrs. Reiner asked for the Board to table the project and to have the Township engineer review the Adams Miller Solar plans.

Dave Coradetti, 960 Biglerville Road; Mr. Coradetti is concerned about the environmental effects from the Adams Miller Solar Plans.

Bertha Turner, 140 Park Avenue; Mrs. Turner had complaints about the speeding on Park Avenue. She asked for a stop sign in the middle of Park Avenue. Mrs. Turner thanked the Police for patrolling and the Road Department for cleaning out the drain on Park Avenue.

Mrs. Biggins asked to remove the Adams Miller Solar Plan and the Knefley extension request from the consent agenda and move to active business to discuss.

Consent Agenda Approval

Mr. Sheppard made a motion to approve the consent agenda, items 5a – 5i, removing items 5c1 regarding the Knefley property extension and 5c5 regarding the Adams Miller Solar plan and placing them in the active business section to discuss, seconded by Mrs. Biggins, and carried. 5-0

- 5a. Action on Minutes – December 17, 2024, Regular Meeting and the January 6, 2025, Reorganizational Minutes.
- 5b. Approval of Bills for the month of January \$383,526.92 - General Fund; \$12,111.00 - Escrow Fund; \$1,411.77 - Fire Tax Fund; \$7,690.22 – Capital Reserve; \$21,692.11 - Building Fund.
- 5c. Engineering Items
 1. Removed to Active Business
 2. Deatrick Village Final Land Development Plan to remove Units S4-S7 – motion to approve as per KPI comment letter dated January 23, 2025.
 3. Approval to reduce the financial security being held for the Interchange Storage land

- development plan as per the KPI comment letter dated January 21, 2025.
4. Approval to release the financial security being held for the Speranza Hangar at the Gettysburg Airport as per the KPI comment letter dated January 21, 2025.
 5. Removed to Active Business
 6. Gettysburg Campground Land Development plan cursory review - approval of a land development plan which is mainly located in Highland Township, but a small portion is located within Cumberland Township to upgrade RV spaces within the campground. The property is located on Fairfield Road and it is noted that there will be no disturbance to any Cumberland Township property.
 7. Acknowledge request from Sharrah Design Group for Cumberland Village Phase IIB that building permits can be issued for dwellings in this community prior to having an operational pump station noting that no certificates of occupancy, temporary or final, will be issued until the pump station is operational, has been inspected and is approved for connection to the existing CTA collection system.
- 5d. Items from Finance Committee
1. Approval of Resolution 2025-03 to apply for the Robert C. Hoffman Charitable Endowment Trust Grant.
 2. Approval of the last upfit from 10-8 for the recently purchased 2025 Dodge Durango police cruiser in the amount of \$10,564.72 plus shipping from the capital reserve fund.
 3. Authorize repairs to the traffic signal at Route 30 and Herrs Ridge Road to include fixing the pedestrian pole and underground wire, changing the flashing red to yellow on Route 30 for when Route 30 roads are snow covered or icy, and rotating the pedestrian pole at the Herr's Inn to be able to access button. Repairs total \$4,561.00 from Signal Service.
 4. Approval of the request for amendment of professional design services from Warehaus for low voltage and electrical design changes to the plans for the Township building remodel in the amount of \$6,900.00.
 5. Authorize ECI to complete relocating the coax cable on the current tower at the Township Building for the Maintenance Department radios, cost of \$3,525.00
 6. Yearly QuickBooks subscription renewal of \$2,240.80.
 7. Approval for Kinsley Construction to complete the changes of the final design for the stormwater basins for the Township Building remodel in the amount of \$9,065.69.
- 5e. Items from Personnel Committee
1. Acknowledge all full time and part time employee receipt of 2025 summary of benefits and salaries.
- 5f. Approval of Policy #8 for purchases, payroll and invoice deadlines.
- 5g. Acknowledge of signature on the RACP PMP documents.
- 5h. Approval of Resolution 2025-04 authorizing the destruction of specific records as approved by the Municipal Records Retention Manual.
- 5i. Certificate of Appropriateness approval for Phase 1 repair and restoration of property located at 900 Baltimore Pike.

Active Business:

Approval of Extension Request #3 of 90-days for the Knefley Property Remainder Final land development plan, originally submitted on September 5, 2023.

Mrs. Biggins questioned the reason for 90 days and what takes so long for the plans to be completed. Mr. Knoebel explained 90-days is the number of days suggested in the subdivision and land development ordinance, but that number of days can be amended if the Board would like to ask for a longer and/or shorter period. The applicant and/or their representative are not present this evening as we haven't been discussing extension requests until the 4th request and that is when they are asked to be present at the meetings for an explanation. Mr. Phiel stated the applicant would need to be present in order to request the time extension be set to a longer and/or shorter time frame. Mr. Knoebel added that the timeframe

depends on the complexity of the plan as each plan is different and has different outside agency comments to satisfy.

Mrs. Biggins made a motion to grant the 90-day extension request with any additional request to have an explanation on the progress of the plan from the applicant. 2nd by Mrs. Ramsburg 5-0 motion carried.

Adams-Miller Solar Land Development plan cursory review - approval for a land development plan which is primarily located in Straban Township, but a small portion (7.43 acres) is located within Cumberland Township to place solar panels. The property is located on Miller Road, and it is noted that there is no disturbance or solar panels being placed on any Cumberland Township property.

Mr. Wisner explained the responsibility of the Board for this plan with only a small portion of the property being located in the Township with no disturbance. Mr. Phiel asked what the Township can do if there is flow into the stream, Mr. Wisner explained that the Department of Environmental Protection and the Adams County Conservation District will review these plans for Straban Township to address those items. Mr. Knoebel stated any comments he could give would only be advisory since there really isn't any ordinance that the plan could be reviewed against with no disturbance being in the Township. The Board looked at the plan to see how much of the plan was located within Cumberland Township. Mrs. Biggins and Mr. Sheppard had concerns with the plan regarding any runoff being discharged into Rock Creek. There was open discussion between the Board, the applicant, Mr. Wisner and Mr. Knoebel regarding the plan's effects to the Township.

Mr. Sheppard made a motion to table the Adams Miller Solar plan to allow KPI the opportunity to review the plan and develop advisory comments for review at the February Board meeting 2nd Mrs. Biggins. Vote 4-1 Nay Ramsburg, motion carried.

Police Report:

Chief Trostle presented an oral and written report of police activities for the month of January including: 242 calls for service, 60 traffic stops, 15 criminal incidents and 5,905 patrol miles. Some highlights of the report were:

- Both Cadets Spidle and Rodriguez graduated from the Academy on December 21st, which Chief Trostle and Sgt. Rosenberger attended. Both Cadets have begun their 6-month field training period.
- They were awarded \$1,154.06 in grant funds towards bullet proof vests for the new officers.
- The Department is working with GMS to apply for an LSA grant which will replace the aging laptops with new durable tablets. They received 11 out of 11 letters of recommendation supporting the grant.
- The three new Dodge Durango's have been delivered, Car 152 is in service as the new Chief vehicle; Car 153 is currently being upfitted as the detective's vehicle, and Car 154 is awaiting shipping of the upfit equipment.
- Adams County Community Foundation sent a letter thanking the Department for assisting with traffic safety at the giving spree site located at the Gettysburg Times Building.
- Graphcom donated \$500.00 to the Department and a \$3,000.00 donation was received from an anonymous donor who stated it was in memory of residents Jim Green, Tim Crouse and Jane Green who all passed in 2024. The Department appreciates the donations.
- Sgt. Rosenberger and Officer Spidle received thanks for helping a resident in a snowstorm.

Maintenance Department Report:

Mr. Walter read the report for January and some highlights were:

- Mr. Walter stated the snowstorms have been keeping the crew busy.
- The Gettysburg Equestrian Historical Society sent correspondence thanking the Department for

replacing the highly visible horse crossing signs on Emmitsburg Road.

- Mr. Walter has been diligently working to get the traffic signal at Route 30 and Herrs Ridge Road fixed with the light going into automatic flash. This should be corrected in the near future as there is some faulty wiring that needs to be repaired.
- Mr. Walter has also been working on road project estimates for 2025.
- The temporary Christmas tree drop-off will continue until the end of January for Township residents who would like to drop off their unwrapped, undecorated trees. This is adjacent to the Administration building in a marked designated area.
- Mr. Walter met with Brightspeed Representatives and their subcontractors in regards to the installation of fiberoptic high speed internet in various areas of the Township. They have completed necessary highway occupancy permits and will begin work as soon as the weather allows. This will be installed in the more populated and developed areas of the Township.

Committee Reports and comments from Board Members:

Personnel: Mrs. Biggins thanked the staff for putting the letters together for the employee benefits at the beginning of each year.

Park and Recreation: Mr. Sheppard stated that the Board meeting was held last evening and things are moving along very well.

Economic Development: No items

CTA: No items

COG: Mr. Phiel stated United Way presented at the last meeting and they shared what their money is used for, including a right to learn program, a bag to bounty program, a back-to-school drive and a volunteer income tax program. Mr. Blocher stated Lt. Haines has accepted a promotion as Captain for the State Police and will not be within the County of Adams anymore.

CT411: Mr. Brauning will be seeking reelection for the upcoming election.

STAFF REPORTS

Manager:

Mr. Blocher reported the following:

- Building update:
 - Mandatory walk-through times for potential bidders was held January 6th and January 22nd. Bid opening will be at 730 Chambersburg Road, February 4th at 2PM. The phase 1 environmental study started on December 10th is completed. Cumberland Township will host a workshop following the bid opening and prior to the February Board of Supervisors meeting to review any building items needed prior to consideration of the bid awards. This will be advertised when a date is finalized.
- Robert Hoffman Grant, awarded in 2024, has been closed out with the deployment of AEDs and close out procedures. As you saw under the consent agenda the Township is hopeful that the Robert Hoffman trust would consider funding for an additional speed trailer for our PD use.
- The Township will be requesting \$146,262.00 for grant reimbursement in February for the three Police Vehicles and a portion of the out-fitting costs. When funding is received it will be replenished to the Capital Reserve account.

- He thanked everyone at the Township for their fiscal responsibility, planning, and budgeting as no reserves were needed to complete 2024.
- The Flex Vehicle is scheduled to be delivered in February, and a travel policy is being drafted for future consideration of adoption.
- Special thanks to Camie for working with our SEK Audit Team. As it sounds, we are almost complete with the process. Camie also assisted in getting \$1,323.27 from the Commonwealth for replenishment of funds spent for Zoning by the Township in 2021.
- Oaklawn Files that are still stored at the Township will be accessed differently soon and will no longer involve our PD. Mary Voss will be the new POC. Also, an email address, request form, and webpage with this information will be live soon.
- Attended the America 250 meeting held on January 15th. Cumberland Township will be looking at a potential open house and event during that time.
- In February staff will start looking at our current Zoning and past proposed zoning request/updates to assemble a combined version to start a review process.
- The Township was awarded an additional \$40,000.00 for the Township to complete the Park and Rec study. This gives us a total of \$80,000.00 to complete the study.

Treasurer:

Mrs. Camie Stouck-Phiel reported the following:

- SEK was onsite conducting Cumberland Township’s Annual Audit.
- Attended a SLFRF workshop given by the U.S. Department of the Treasury discussing the preparation of the mandatory 2024 State and Local Fiscal Recovery Funds Annual Report.
- Registered to attend the 2025 Annual PSATS Conference in Hershey, PA and the 2025 Benecon Health Benefits Seminar.
- Completed annual 1099’s and W-2’s along with submitting all required reporting to both the State and Federal Government.
- Completed and submitted all 4th Quarter reports.
- In addition to three regular payrolls, completed the additional Longevity and Holiday Personal Payroll along with the required state and federal reporting requirements for each of the four payrolls.
- Submitted yearly required state filings: AG-385, Survey of Financial Condition, Municipal Tax Information Form, and MS-965.

Unless otherwise noted, all votes were unanimous. The meeting was adjourned at 8:42 P.M. for an executive session to discuss personnel.

Michele Long, Township Secretary

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_____) Supervisors
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