

CUMBERLAND TOWNSHIP BOARD OF SUPERVISORS
730 CHAMBERSBURG ROAD, GETTYSBURG, PA 17325
JANUARY 27, 2026
REGULAR MEETING MINUTES

Chairman Phiel called the regular meeting to order at 7:00 p.m. Present were Supervisors: Phiel, Biggins, Brauning, Sheppard and Wampler Also, present were Solicitor Sam Wisner, Township Manager David Blocher, Police Chief Matt Trostel, Road Superintendent Chris Walter, Township Secretary Michele Long and Treasurer Camie Stouck-Phiel.

Chairman Phiel led the Pledge of Allegiance.

Mr. Phiel announced that an executive session was held Friday, January 23rd to discuss personnel.

Agenda Approval

Mr. Phiel asked for approval of the agenda as written.

Mr. Sheppard made a motion to approve the agenda as written, seconded by Mrs. Biggins, and carried. 5-0

Public Comment:

Mr. Blocher read a concern from Donavon Villegas; 721 Chambersburg Road; Mr. Villegas is requesting an amendment of Ordinance 2025-201 regarding data centers as he is opposed to data centers that specifically supply services to artificial intelligence companies, models, or whose computing power or processing capability is used in any way to support artificial intelligence.

Consent Agenda Approval

Mrs. Biggins made a motion to approve the consent agenda, items 6a – 6k, removing item 6c4 and 6d2, along with noting that the conditional use hearing is scheduled for February 24th, 2026, at 6:00p.m. and a hearing for the property at 35 Herrs Ridge Road also on February 24th at 5:30 p.m.; seconded by Mr. Sheppard, and carried. 5-0

- 6a. Action on Minutes – December 16, 2025, Regular Meeting and the January 5, 2026, Reorganizational Minutes.
- 6b. Approval of Bills for the month of January; General Fund - \$368,500.20; Escrow Fund - \$5,818.20; Fire Tax Fund - \$1,535.43; RACP Loan Checking - \$607,118.52; Building Fund - \$22,940.04.
- 6c. Engineering Items
 - 1. Approval of Cumberland Village Phase 2B – Request to Reduce Financial Security as per KPI comment letter dated January 21, 2026.
 - 2. Approval of Artillery Ridge Campground WWTP Replacement – Request to release financial security as per KPI comment letter dated January 21, 2026.
 - 3. Approval of Gettysburg Area School District Stadium Improvements – As-built plan and stormwater discharge acknowledgement as per KPI comment letter dated January 26, 2026.
 - 4. *Approval of extension request #1 for the James and Joyce Knefley Subdivision (the prior Knefley Remainder plan that was denied) which was originally submitted on October 6, 2025 – Removed to Active Business.*
- 6d. Items from Finance Committee
 - 1. Approval of planned acquisition of IT equipment and purchase from SMCA at a cost of \$20,761.89 from the building fund for the building renovation project.
 - 2. *Approval of the purchase of 2 laptops in the amount of approximately \$5,202.22 for Police Department due to not receiving grant funding – Removed to Active Business.*

3. Acknowledge ECI change order 17 in the amount of \$8,538.00 for materials and equipment to install additional epoxy flooring for the building renovation project.
4. Acknowledge Warehouse amendment 5 to include Board conference room security enhancements and the front parking lot light base changes in the amount of \$1860.00 for the building renovation project.
5. Acknowledge ECI change order 18 which is a credit of \$34,724.00 for un-used project allowances.
6. ECI change order 19 in the amount of \$5,190.00 to add curb at the raised sidewalk and install 3 bollards for the building renovation project.
7. Acknowledge ECI change order 20 in the amount of \$9,382.00 for costs associated with carpet changes due to discontinued carpet.
- 6e. Approval of Resolution 2026-07 authorizing the preparation and submission of a multimodal transportation fund grant application requesting funds from the Pennsylvania Department of Transportation to support the Herrs Ridge Road bridge replacement project, and designating officials to execute all associated application and grant documents.
- 6f. Approval of Resolution 2026-08 formally requesting a Robert C. Hoffman charitable endowment trust grant for the purchase of a speed trailer.
- 6g. Accept resignation from Steve Tallman from his position on the Historic Architectural Review Board.
- 6h. Approval of Resolution 2026-09 authorizing the destruction of specific records as approved by the Municipal Records Retention Manual.
- 6i. Approval of the bid for Solid Waste and Recycling Collections Services with Waste Connections for a new Contract to begin April 1, 2026 to March 31, 2029 with a two (2) year optional extension at no increase.
- 6j. Set hearing date for conditional use request from Rural Home Rentals to remodel property located at 1042 Baltimore Pike into a Bed & Breakfast. Hearing date recommendation of 6:00p.m. on February 24, 2026.
- 6k. Set hearing date for property located at 35 Herrs Ridge Road. Hearing date recommendation of 5:30p.m. on February 24, 2026.

Supervisor Sheppard asked for a moment of silence for a member of Barlow Fire Company that passed away this past week.

Active Business:

A. Review and approval of Extension Request #4 of 90-days for the Beveled Edge final land development plan, originally submitted on December 18th, 2024.

Mr. Knoebel gave a background of the plan explaining that there was a lull in the plan for a little while, but they are back on track with submitting revisions and this will be back to the Planning Commission this month. Mr. Knoebel felt this extension request was reasonable.

Mrs. Biggins made a motion to approve the extension request for the Beveled Edge final land development plan. Second by Mr. Brauning and carried. Vote 5-0

B. Approval of extension request #1 for the James and Joyce Knefley Subdivision (the prior Knefley Remainder plan that was denied) which was originally submitted on October 6, 2025.

Mr. Phiel questioned whether there have been any changes to the plan since the denial. Mr. Knoebel stated the plan has been amended and this version reflects changes to help simplify the difficulties from the last plan. There hasn't been a revised plan since the last set of comments were submitted but Mr. Knoebel feels this is a more simple plan and also doesn't think there were going to be any issues with the hydrogeologist on this revised plan.

Mrs. Biggins made a motion to approve extension request #1 for the James and Joyce Knefley Subdivision (the prior Knefley Remainder plan that was denied) which was originally submitted on October 6, 2025. Seconded by Mr. Sheppard, motion carried. 5-0

C. Approval of the purchase of 2 laptops in the amount of approximately \$5,202.22 for Police Department due to not receiving grant funding.

Mrs. Biggins made a motion to approve the purchase of 2 laptops in the amount of approximately \$5,202.22 for the Police Department due to not receiving grant funding, Second by Mr. Sheppard, motion carried 4-0 Wampler Abstained.

Manager Report:

Mr. Blocher reported the following:

- Thank you to all the staff and especially our Maintenance crew for the long hours and dedication managing the most recent storm that Cumberland Township encountered. The Maintenance team will continue to be out treating and keeping roadways functional as we continue to deal with freezing temperatures and drifting snow.
- On Friday, January 23rd the Township presented Senator Mastriano with a formal proclamation of appreciation for his efforts in helping the Township receive grant funding.
- The Township Municipal Building Renovation has passed 70% completion. We are now planning the move back with our goal of exiting the former Country Club building in May. As a reminder the Primary elections will still be held at 730 Chambersburg Road.
- On April 22nd, the Township will have our Tax collector present at 730 Chambersburg Road from 8-12 as a convenience for tax payments.
- I would like to extend a Thank you to our admin team especially Camie for the efforts needed for our Worker's Comp. and Annual Township Audit. All items were submitted and the Township is waiting on the closeout reports. The Township anticipates no issues with either Audit. In addition to Audits the admin team spent hours on end of year / beginning of year changes and updates to our Health plans, and QuickBooks system. End of year Employee benefit reviews were distributed along with Annual Pension statements in January.
- I attended the 1st Boyds School Road Pathway study and will bring back information as received.
- The Township attended the Adams County Hazard Mitigation Review on January 20, 2026. The township is in current review and updating process.
- On January 21, 2026, both Chris and I sat down with the Townships Bridge Engineer to review both the Black Horse Tavern and Herts Tavern bridges. Currently the Township has applied for grant funding for the replacement of the Herts Ridge bridge. The Black Horse Tavern bridge will need preventative maintenance work and repairs performed. We will be discussing these matters with the Highway committee with a goal of the work being performed in 2026.
- Refuse Bids were received on December 18th at 10AM. The Township will continue service with Waste Connections. The new quarterly fee will increase from \$70.47 to \$102.00 per quarter. Additional Bag-tags may be purchased for \$8.50. All services are to remain the same as presently offered. This fee is approximately \$82.00 less per quarter than subscription pricing in our area. This contract will secure pricing for 36 months with an optional 2-year extension at no rate increase. Thank you for the collaborative efforts of Cumberland Township, Straban Twp, East Berlin, and Abbottstown Boroughs.

Police Report:

Chief Trostel presented an oral and written report of police activities for the month of January including:

277 calls for service, 241 traffic stops, 16 criminal incidents and 6,833 patrol miles. Some highlights of the report were:

- Act 18 Contact Data Reporting is now being completed on all traffic stops being conducted. This went live on Dec 5th and requires reporting to the PA State Police on the 10th of every month starting in January 2026. Matt was able to get the 1st report successfully submitted to the state with no reported issues or errors.
- Mr. Trostle reported they have been working with the Finance Committee and vendors to get updated pricing for the equipment to replace our 2016 vehicle laptops.
- Sgt Rosenberger is scheduled to attend an animal incident response training in early February.
- A donation of \$2,000.00 was made to the police department to help with any needs we may have in the coming year.
- The VIDA Charter Kindergarten and 1st grade classes sent us cards, posters, and goodies that the children made thanking the officers for a Law Enforcement Appreciation Event.

Maintenance Department Report:

Mr. Walter read the report for January, and some highlights were:

- Mr. Walter reported The Maintenance department has started the new year off with various winter projects, taking advantage of the nice weather at the beginning of the month, and also working in the shop, and combating mother nature's winter storms
- January has continued to deal us our share of nuisance weather events with the exception of this past weekend's winter storm. We spent the week prior to the storm preparing equipment and rehearsing plow routes, we had everything ready down to the plow and chains on the grader, fortunately we did not need that during this storm. The crew made no less than 3 complete rounds during the storm with all of the roads plowed and treated late Sunday night. Monday and throughout the rest of the week will be continuing clean-up of catch basins intersections and bridge decks. For the season we are about half-way through our salt allotment at approximately 117 tons
- The crew has been working diligently upfitting the new tandem axle truck and wheel loader with decals, radios, and other accessories. Both units are now in service. Unfortunately, the truck has some mechanical issues with the bed hoist that Stevenson Equipment is trying to resolve and get the unit back in service.

Mr. Walter added they started working on tree and brush removal on Boyd School Road and as soon as the weather clears up, we will continue this in various areas throughout the Township.

- Christmas tree collection has concluded for the season, we collected approximately 40 trees for recycling. This number is lower than in past years, I assume this is due to the change in drop off location.
- Jordan attended a road salt usage and environmental impact seminar presented by the Adams County Conservation District. This was a presentation open to the public to discuss winter usage of road salt and its effectiveness along with environmental concerns along with alternative products for snow and ice removal.

Mr. Walter attended progress meetings and met with various contractors and Dave to discuss work to be completed during the administration building remodel.

Committee Reports and comments from Board Members:

Economic Development: No Items

Gettysburg Area Recreation Authority: Mr. Sheppard stated they held their first Board meeting this month. The park has been cleaned up from the snow and has been busy. They are currently looking to change the finance and checking accounts at ACNB.

CTA: Mr. Wampler stated the first meeting of the year was January 12th with their reorganization and discussion on updates to their personnel handbook. Mr. Knoebel stated the improvements to the South Treatment plant are about 95% complete. They are also at the beginning stages to design a sludge press.

COG: Mr. Phiel stated Mark Clowney was the speaker who gave a presentation on drone use with municipalities and how drones can be used with local government to help with data collection. The ACATO will be having a table at the PSATS conference if there is anything municipalities would like to share and they are also asking for help to man their booth. Mr. Sheppard stated that Mr. Phiel is now the Chair of COG.

Unless otherwise noted, all votes were unanimous. The meeting was adjourned at 7:30p.m. for an executive session to discuss personnel, real estate and litigation with no action.

Michele Long, Township Secretary

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_____) Supervisors
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