

**Cumberland Township Board of Supervisors
February 23, 2012 Workshop Minutes**

Chairperson Underwood called the workshop to order at 8:30 a.m. Present were all Supervisors; Solicitor Sam Wisner, Manager Ben Thomas, Jr., Assistant Secretary Carol Merryman, Zoning Officer Bill Naugle, Police Chief Don Boehs and Engineer Tim Knoebel. Visitors present were: Steve Tallman, Martin Hill, Jim Piet, Dale Molina, Carolyn Greaney, Jim Henderson, Sandra Dixon, Elizabeth Magner, Speros Marinos, representatives from Harrisburg Area Community College (HACC) – Shannon Harvey and Ron Cline; Mark Walters from The Gettysburg Times and Tim Prudente from The Evening Sun.

Engineer:

Mr. Knoebel reported that the Township received a request from Misty Ridge, Phase I for a release of their letter of credit for work done under their highway occupancy permit consisting of drainage and sidewalk work associated with the access to the development. Mr. Knoebel has prepared a report dated February 22, 2012 that includes a few minor items that still need to be completed and his recommendation is to retain \$15,000.00 and approve a reduction in the letter of credit in the amount of \$16,231.75.

Mr. Knoebel also reported that the Township has received a letter from the Pennsylvania Department of Environmental Protection (PADEP) which states that Adams County has adopted an Act 167 Stormwater Management Plan and the Township has until July 25, 2012 to adopt or amend and implement such ordinances and regulations necessary to regulate development within the municipality in a manner consistent with the County's Storm Water Management Plan and the provisions of the Storm Water Management Act. Mr. Knoebel stated that the Township's current Stormwater Management Ordinance is fairly consistent with the County's Plan but, there are a few amendments that need to be made. The Board asked Mr. Knoebel and Solicitor Wisner to have a time estimate for the completion of the amendment process by Tuesday night's meeting. Mr. Thomas reported that it is their goal to have a presentation at the April 19, 2012 workshop.

Visitors:

Ms. Shannon Harvey and Mr. Ron Cline, representatives from Harrisburg Area Community College (HACC), asked Board of Supervisors for a letter of support for a grant that they are applying for. The grant is for funding to place a crosswalk and lights on Old Harrisburg Road connecting their campus to the North Gettysburg Trail. Ms. Harvey stated that the Township would own the equipment and HACC would enter into a developer's agreement with the Township for the installation, maintenance and insurance. **Mr. Waybright made a motion to write a letter of support for HACC's proposed project seconded by Mr. Toddes and carried.**

Public Comment:

Mr. Speros Marinos, 912 Baltimore Pike, reported that there will be a meeting of the Cumberland Township Historical Society on Monday, March 5, 2012 from 7 p.m. until 9 p.m. He added that Dr. Charles Glatfelter will be presenting the entire history of Cumberland Township. Mr. Marinos also reported that the Historical Society's 501C3 paperwork is almost complete.

Mr. Steve Tallman, 29 Bittern Dr., stated that the Keller Farm's application for an agribusiness was disapproved on technicalities and he feels that we need a long-term solution such as strengthening restrictions or removing the use from the Agricultural/Residential district. He added that the Planning Commission did recommend approval of such by a 3/2 vote.

Manager:

Mr. Thomas reported that Article 36 of the Collective Bargaining Agreement requires a Pension Review

Committee and he feels that the committee should consist of a representative from the Police Department, Road Department, two Supervisors, Mrs. Merryman and himself. Mr. Thomas asked Mr. Shealer for a representative from the Road Department and Mr. Shealer stated that Chris Walter would be the representative. Mr. Ferranto stated that he would like to be on the committee and stated that he has concerns about the investments and the amount the Township is being charged.

Mr. Thomas reported that the Zoning Officer has received three submissions for text amendments from citizens dealing with uses in the Agricultural/Residential district, hearings and notifications and Agricultural/Residential zoning setbacks. Mr. Thomas added that a hearing date must be established and the proposed text amendments must go to the Township and County Planning Commissions for their review and recommendation prior to the public hearing. Mr. Thomas stated that public comment can be taken on all three submissions at the same public hearing and this will save the Township money. The Supervisors agreed that a larger venue would be necessary for this hearing and Mr. Naugle will contact the Ag Center and Barlow Fire Company to see if they are available. The public hearing was tentatively scheduled for April 10th or April 11th at 7 p.m.

Mr. Thomas also reported that there has not been a fee established for text amendments submitted by citizens and he would like to establish such a fee for any future text amendments that are received. He reported that the Township has staff time, the stenographer's cost and the cost of the legal advertising and notice. He also stated that the Township's notice requirements are above and beyond what is required by the Municipalities Planning Code. Mr. Thomas reported that the staff will have a recommendation for this fee for Tuesday night's meeting.

Mr. Thomas reported that the Township has been working on text changes in the Zoning Ordinance and Subdivision and Land Development Ordinance and a public hearing date needs to be set for these proposed text amendments as well. He also feels that the amendments for the Stormwater Ordinance that was explained by Mr. Knoebel could be piggybacked into this hearing as well. The Supervisors tentatively scheduled this public hearing for May 8th at 7 p.m.

The Township has received a request from Martin Hill to change the zoning of the former Gettysburg Country Club property that he now owns, from Residential to Mixed-Use and a public hearing is also required for this request. The Supervisors tentatively scheduled this public hearing for March 27th at 6:30 p.m. prior to the regular meeting.

Mr. Thomas reported that the Cumberland Township Authority is upgrading pump stations, mainlines and force lines and one mainline goes down the center of Media Drive. He added that the cost for the Authority to restore Media Drive will be \$38,000.00 and he is suggesting that the Township work jointly with the Authority to restore the whole road rather than having it patched. The additional cost to the Township would be \$13,000.00 and that could be paid from the Liquid Fuels Fund.

Mr. Thomas explained that the Township currently includes footnotes in its' DCED Audit and after speaking with the Township's Auditor there is a question about whether they should be included and it could save the Township money to have the footnotes prepared as a separate document. Mr. Thomas will find out the amount of savings for Tuesday night's meeting.

Mr. Thomas also reported that the March 8th, April 9th and November 8th workshops will conflict the Planning Commission meeting and may need to be rescheduled. He added that at the present time he does not have agenda items for the March 8th meeting and it may be canceled. The Board agreed to deal with the rescheduling of the other two workshops when the dates get closer.

Mr. Thomas reported that Township staff may currently contribute to a 457 Plan on a pre-tax basis. He added that the financial advisor, Leonard Ferrara, has advised the Township that staff also has the option to contribute to a Roth 457 Plan on a post-tax basis. The Township's 457 Plan must be amended to include the Roth 457 Plan and Mr. Ferrara has provided the necessary paperwork.

Solicitor:

Solicitor Wisner requested an Executive Session to discuss a personnel matter.

Committee Reports:

Planning/Zoning – Chairman Waybright reported that the Zoning Amendment Review Committee met last night and they are looking at different zoning districts and the possibility of combining the Mixed-Use and Village Mixed-Use districts. The next meeting will be held on March 14th at 7 p.m. and the committee will be reviewing Conditional Uses and Special Exceptions.

Public Safety –Executive Session.

Finance Committee – Mr. Thomas reported that the committee met to review the 2011 year-end report and the Township did end 2011 with a \$200,000.00 surplus. Mr. Thomas also reported that the Board authorized an additional principle payment on the mortgage of \$40,000.00 and this will save the Township \$236,000.00 over the life of the loan. He added that the Finance Committee will be looking at the possibility of making two additional principle payments this year, if the fund balance will allow.

Park and Rec – Mr. Toddes reported that the committee has met twice and they visited the Topper property and are looking at the possibility of a pavilion and walking trail on the property.

Personnel – Executive Session.

CTA – Cumberland Township Authority has a new employee, Tracey Barrick.

COG – Mrs. Underwood reported that the COG meeting was also being held at this time, they reorganized at the last meeting and are continuing to work on funding for Emergency Services.

ACTPO – Mrs. Underwood reported that they reorganized at the last meeting and they have new projects to look at.

CT411 – Mr. Ferranto requested that the Township adopt a resolution supporting prevailing wage reform and send it to our legislators and this will be added on the agenda for Tuesday night’s meeting. Mr. Ferranto also reported that he attended the meeting regarding the withdraw of water from Marsh Creek for the Mason-Dixon development and the Freedom Township Supervisors are very aggressive and he suggested that Paul Kellett be invited to speak at a workshop regarding Freedom Township’s Act 537 Plan. Mr. Ferranto also reported that he attended a Critical Watershed seminar and 42 items were identified. Lastly, Mr. Ferranto reported that he attended the Gettysburg Municipal Authority (GMA) meeting and they were discussing Old Mill Road and the assisted living facility that is proposed and they are aggressively pursuing the “big pipe” coming from York Water Company and the cost of this could have a huge impact on their users.

The meeting was adjourned at 10:12 a.m. for an Executive Session with no report to follow.

Carol A. Merryman, Asst. Secretary

_____)
_____)
_____) Supervisors
_____)
_____)