

CUMBERLAND TOWNSHIP BOARD OF SUPERVISORS
1370 FAIRFIELD RD., GETTYSBURG, PA 17325
REGULAR MEETING
MAY 23, 2023

Chairman Phiel called the regular meeting to order at 7:00 P.M. Present were all Supervisors: Phiel, Toddes, Ramsburg, Biggins and Brauning. Also present were Solicitor Sam Wisner, Township Manager David Blocher, KPI Representative Tim Knoebel, Police Chief Matthew Trostel, Superintendent of Roads Chris Walter, Treasurer Camie Stouck-Phiel, and Township Secretary Michele Long.

Chairman Phiel led the Pledge of Allegiance.

Chairman Phiel announced that there was an executive session held on May 18th, 2023 to discuss personnel and agency business.

Mr. Toddes made a motion to approve the agenda, seconded by Mrs. Ramsburg and carried. 5-0.

Mr. Brauning made a motion seconded by Mrs. Biggins and carried to approve the Minutes from the April 25, 2023, Regular Meeting. 5-0.

Mr. Toddes made a motion seconded by Mrs. Ramsburg and carried to approve the bills in the amounts stated by the Chairman: \$324,040.28 from the General Fund, \$13,340.80 from the Escrow Fund, \$11.99 transfer of interest from the ARPA fund to the General Fund; and \$2,415.86 from the Capital Reserve Fund. 5-0.

Visitor – Ellen Dayhoff from Adams County Ag. Land Preservation Program.

Mrs. Dayhoff gave an update on the farmland preservation program, specifically the Cumberland Township portion. The County Commissioners and the County Ag Board would like to thank the Township for getting involved with Mr. & Mrs. Waybright's property being added to the farmland preservation list. Mrs. Dayhoff gave some background information on how farms can be enrolled in the preservation program. She also gave an update on the current Waybright farm and what stage it is in the program. The Maring farm will be on the list for the budgeted 2023 money which is located on Taneytown Road. Three farms within Cumberland Township are in the ranking program for years to come to be added.

Visitor – Jenna Smith from Adams County Planning Office

Ms. Smith, Historic Preservation Planner with the Planning Office gave an update on the County Comprehensive plan specifically to the heritage component. The historic preservation portion of the Comprehensive Plan has not been updated since 1991. Ms. Smith stated that they are aiming to gather public feedback to continue to guide them through the planning process. They have met with local historic preservation groups and related organizations to brainstorm ideas. Ms. Smith asked the Board if they had any other historic resources within the Township that are not as obvious that they would like to be mentioned in the Comprehensive Plan. Ms. Smith also asked for the list that the Township previously had of historic sites, Mr. Wisner stated we would get that list to her. Ms. Smith encouraged everyone to complete the public survey on the webpage that is open until the end of June adding that there is a public comment section with this survey that the Board can forward any other information they may come up with.

Public Comment:

None

ENGINEER'S REPORTS:

Graphcom; Final Subdivision Plan

Mr. Tim Knoebel, with KPI Engineering, reviewed the plan with the Board along with the KPI comments. Mr. Knoebel stated most all comments have been addressed. Mr. Knoebel stated he would recommend the plan for approval.

Mrs. Biggins made a motion to approve the Graphcom Subdivision Plan based upon KPI comment letter dated, May 18, 2023 seconded by Mr. Toddes and carried. 5-0.

Artillery Ridge Campground WWTP; Final Land Development Plan

Mr. Knoebel gave a background of the plan explaining that they will be replacing the existing wastewater treatment plant. Mr. Knoebel reviewed his May 22nd, 2023 comment letter with the Board. Mr. Knoebel stated they are asking for a waiver of the preliminary plan which he feels comfortable recommending. Chad Kehhew with James Holley and Associates representing the applicant questioned the bonding of the plant and asked if the bonding would be necessary since the old plant will be in operation until the new one is started. Mr. Wisner stated they would need to bond the plant. Mr. Kehhew also asked if the maintenance bonding would be needed or if the Board would waive the bonding. Mr. Wisner stated this bonding would be required to ensure to the Township if the operator of the plant would not be there and the Township would have to take over the plant the maintenance bond would help the Township with some of those costs.

Mr. Toddes made a motion to approve the waiver of the preliminary plan, seconded by Mrs. Ramsburg and carried. 5-0

Mr. Brauning made a motion to approve the land development plan for the Artillery Ridge Wastewater Treatment Plant based upon the May 22, 2023 KPI comment letter, seconded by Mrs. Ramsburg and carried. 5-0.

Half Pint Creamery Land Development Plan and Sewage Planning Exemption

Mr. Knoebel gave a background of the plan and reviewed the KPI comment letter dated May 22, 2023. Mr. Knoebel added that there will be access to the upcoming Phases 2 & 3 of the Cambridge Crossing development from the Creamery. Mr. Knoebel spoke of the waiver regarding the slope greater than 10% within 20 feet of a property line adding that the owner has an executed stormwater management maintenance agreement with the neighbor in regard to this waiver. Mr. Wisner stated a developer's agreement will be required.

Mr. Toddes made a motion to approve the waiver for the preliminary plan, seconded by Mrs. Biggins. Motion carried 5-0

Mrs. Biggins made a motion to approve the waiver of Section 507.A.2a to allow a slope greater than 10% within 20 feet of a property line, seconded by Mr. Brauning. Motion carried 5-0.

Mrs. Biggins, seconded by Mr. Toddes made a motion to approve the sewage planning exemption. Motion carried 5-0

Mrs. Biggins made a motion to approve the Half Pint Creamery land development plan based upon the KPI Engineering letter dated May 22, 2023, seconded by Mr. Toddes and carried. 5-0.

POLICE REPORT:

Police Chief Trostel presented an oral and written report of police activities for the month of May 2023 including: 255 calls for service, 139 traffic stops, 11 criminal incidents and 6,280 patrol miles. Some

highlights of the report were:

- Chief Trostel announced that Cadet Dakota Myers is doing great in Cadet School with a 95% GPA. His last day of instruction is June 17th and his certification exam is scheduled for June 29th.
- Cars 157 and 159 are in service and out on patrol.
- The 2023 Durango is marked and awaiting upfit gear to ship. Car 151 has started to be decommissioned.
- Cadet Myers taught at the Bike Rodeo held at the Church of the Brethren on May 13th.
- Sgt. Higgs and Officers Barbagello were recognized by the Domestic Violence/Sexual Assault Task Force with certificates of appreciation.
- Officers Goodling and Hartley completed crisis intervention training.
- Officer Barbagello completed Phase 3 in hostage negotiations which makes him a master negotiator.
- Officer Barbagello was recertified as a CIT training officer.
- Sgt. Higgs completed Terminal Agency Coordinator training at PSP Academy in Hershey

MAINTENANCE DEPARTMENT REPORT:

Mr. Walter gave the report for May and some highlights were:

- Mr. Walter stated the repairs to the storm sewer piping on Swetland and Natural Dam Roads has been completed and they started to repair a concrete pipe on Red Rock Road.
- The rebuild and paving project has started on Lakeview Drive and is expected to continue through the first week of June. This project is in cooperation with Mt. Pleasant, Franklin, and Straban Townships and Gettysburg Borough.
- Crack sealing has been completed by Russell Standard on multiple roads within the Township.
- The first round of mowing has started and should be completed by the beginning of June.
- Thermoplastic Bike Lane markings were placed along Old Harrisburg Road for the North Gettysburg Trail.
- The Township assisted Franklin Township with their milling project this past month.
- Mr. Walter added that the new dump truck is scheduled to be delivered next month.

ACTIVE BUSINESS:

No items

FINANCE COMMITTEE –

Mr. Blocher reviewed the new notification system called Savvy Citizen that the Township would like to purchase. This would provide the residents with the ability to receive Township information through either an app on their phone, a text message, or an email. Mr. Blocher continued to explain for example when the snow emergency plan goes into effect a notification can be sent out to the residents for this or notifications on trash or the day of electronic recycling. There are some other Townships within Adams County who are also utilizing this program. Mr. Blocher explained citizens are able to opt in and out of certain notifications, so they don't get overwhelmed with notifications.

Mrs. Biggins made a motion to approve the purchase of the Savvy Citizen notification system in the amount of \$2,879.00 per year with a \$500.00 one time set up fee. Seconded by Mrs. Ramsburg and carried. 5-0

PERSONNEL COMMITTEE –

Mrs. Biggins acknowledged the receipt of resignation for Jered Marshall, Patrolman with the Police Department. The Board wished Mr. Marshall well in his future endeavor.

Mr. Toddes made a motion to accept the resignation of Jered Marshall second by Mr. Brauning and carried. 5-0

Mrs. Biggins added with that resignation there will need to be advertising and applications taken to replace this vacancy in the Police Department.

Mr. Brauning made a motion to authorize the advertising and taking applications to proceed for the vacancy of Patrolman within the Police Department. Seconded by Mrs. Ramsburg and carried. 5-0

Mrs. Biggins acknowledged the receipt of resignation from Planning Commission Chairman Steve Tallman.

Mrs. Ramsburg made a motion to accept the resignation of Steve Tallman from the Planning Commission second by Mr. Toddes and carried. 5-0

With that resignation Mrs. Biggins announced that Robert Bunce will be filling the vacancy on the Planning Commission as he has already been appointed as an alternate on the Commission at the beginning of this year. Mr. Bunce will maintain his alternate status until the Board reorganizes at the beginning of 2024.

Mrs. Ramsburg made the motion seconded by Mr. Toddes to appoint Mr. Bunce as the alternate member on the Planning Commission. Motion carried. 5-0

Solicitor:

Mr. Wisner reviewed Ordinance 2023-194 which amends Chapter 15 of the Township Ordinance to prohibit traffic and parking on .02 miles of road on Natural Dam Road. This is at the intersection with Ridge Road. Mr. Wisner stated that the other alternative is to vacate the road but then you lose all public right of that property.

Mr. Brauning made a motion to advertise Ordinance 2023-194 amending Chapter 15 of the Township Ordinance to prohibit vehicle traffic and parking on the .02 mile portion of Natural Dam Road at Marsh Creek and its intersection with Ridge Road. Seconded by Mrs. Biggins and carried. 5-0

**Committee Reports and comments from Board Members:
COG, Park and Recreation, Planning & Zoning, Public Safety, Highway, CTA.**

Economic Development Committee:

Mrs. Ramsburg gave an update noting that they have met a few times to discuss the increased demand being seen in the Township over the past two years for housing. The Committee feels it is important to look at the current zoning provisions and make sure the Township is providing different housing options at the appropriate locations in the Township which can accommodate the varying levels of density. Mrs. Ramsburg also explained that the Committee wants to ensure that the mixed use growth areas of the Township are not inundated with only residential development but rather the appropriate level of mixed development being provided. Mrs. Ramsburg gave recommendations that the Committee came up with after reviewing the current zoning provisions, the comprehensive plan and the future land use map. Mrs. Ramsburg stated the Committee is asking for the Boards approval to authorize a proposed comprehensive plan and zoning ordinance amendment to be submitted to the Planning Commission for their review and comment. Along with allowing Attorney Wisner to move forward with any necessary ordinance change amendments to be advertised and reviewed.

Mrs. Biggins made a motion to authorize the proposed comprehensive plan amendment and zoning amendment to be submitted to the Planning Commission for review and authorize the Solicitor to prepare the necessary ordinance and advertisement. Seconded by Mr. Toddes and carried. 5-0

Highway:

No items

Parks and Recreation:

Mr. Toddes stated that the park is busy. Farmer's Market is doing great. There will be concert series on Sunday's starting in June. Fireworks will be on July 4th.

Planning & Zoning:

No items

CTA:

Mr. Toddes stated they relocated the culvert on Route 116.

COG:

Nothing new

STAFF REPORTS-

Manager:

Mr. Blocher stated that the Township had received numerous applications for the Skilled Laborer position with the Maintenance Department and the first round of interviews were conducted today.

Mr. Blocher thanked Officer Marshall for his employment with the Township and wished him well in the future.

Mr. Blocher explained that the first informational meeting with the National Park Service was held on May 10th. Mr. Blocher added that these meetings will continue 3-4 times annually to keep communications and mutual projects on task.

The Township NPDES permit has been renewed.

Mr. Blocher spoke of the York Adams Tax Bureau Meeting that he attended on April 24, 2023. Mr. Blocher added that they are doing a great job collecting taxes for the Township.

A MS4/BMP update meeting was held with KPI to discuss inspections, requirements, and recommendations for the program. The Township will be scheduling and advertising an MS4 training class to be held this summer which will be open for the staff and public to attend. The Township is also in the process of updating our inspection process of MS4 and BMP's.

Mr. Blocher added that the Township administrative staff will be attending a PSATS training in York County on Thursday, May 25th which will review multiple items that the Township handles like, subdivision and land development plans, agendas, financial security procedures, and meeting practices.

August 23rd will be Tax Day here for citizens to pay their taxes to our tax collector.

The first annual Township newsletter will be available in June.

Tuesday August 1st, 2023 is set for Township open house and national night out here at the Township complex. More information to follow.

Treasurer:

No report.

Unless otherwise noted, all votes were unanimous. The meeting was adjourned at 8:30 P.M.

Michele Long, Township Secretary

_____)
_____)
_____) Supervisors
_____)
_____)