

CUMBERLAND TOWNSHIP BOARD OF SUPERVISORS
730 CHAMBERSBURG ROAD, GETTYSBURG, PA 17325
FEBRUARY 25, 2025
REGULAR MEETING MINUTES

Chairman Phiel called the regular meeting to order at 7:00 P.M. Present were all Supervisors: Phiel, Biggins, Ramsburg, Brauning and Sheppard. Also present were Solicitor Sam Wiser, Township Manager David Blocher, Police Chief Matt Trostle, Road Superintendent Chris Walter, Treasurer Camie Stouck-Phiel, and Township Secretary Michele Long.

Chairman Phiel led the Pledge of Allegiance.

Agenda Approval

Mr. Phiel asked for approval of the agenda as written.

Mr. Sheppard made a motion to approve the agenda as written, seconded by Mrs. Ramsburg, and carried. 5-0

Public Comment:

Alysha Polansky, 13 Waxwing Lane; complaints on her roads in her development, Cumberland Village Preserves.

Bertha Turner, Park Avenue, thanked the Road Department for the pedestrian signs on Park Avenue.

Jeff Carter, President of HOA for the Preserves; Cumberland Village, 56 Woodhaven Drive; thanked the Road Department for the work done on the roads but the surface gravel that was applied to the roads is too much.

Consent Agenda Approval

Mrs. Biggins made a motion to approve the consent agenda, items 5a – 5e, seconded by Mrs. Ramsburg, and carried. 5-0

- 5a. Action on Minutes – January 28th, 2025 Joint CTA/BOS Meeting Minutes; January 28, 2025 Regular Meeting Minutes and February 18th, 2025 Building Workshop Minutes.
- 5b. Approval of Bills for the month of February; General Fund - \$383,526.92; Escrow Fund - \$12,111.00; Capital Reserve Fund - \$7,690.22; Building Fund - \$21,692.11; Fire Tax Fund - \$1,411.77.
- 5c. Items from Finance Committee
 - 1. Approval of purchasing materials for the pipe replacement at the Township Building driveway entrance in the amount of \$2,301.38
 - 2. Approval of the proposal from ECI Wireless to relocate the wiring for the Township radio equipment to the cell tower base in the amount of \$3,525.00.
- 5d. Appoint Rebecca Nas as a member of the Agricultural Security Area Advisory Committee.
- 5e. Authorize advertisement and sale of surplus 2016 Dodge Charger from Police Department.

Police Report:

Chief Trostle presented an oral and written report of police activities for the month of February including: 284 calls for service, 89 traffic stops, 19 criminal incidents and 6,565 patrol miles. Some highlights of the report were:

- Mr. Trostle thanked the residents for their cooperation with the multiple snow emergency declarations that we had this year with keeping their cars off of the street for the snow plows.
- The department passed their Commonwealth Law Enforcement Assistance Network Audit and Chief Trostle had time to speak with PSP regarding the new building and security for moving forward.
- Officer Eiker and Detective Higgs attended a class for preparing search warrants for electronic

devices.

- Officers Spidle and Rodriguez attended speed timing device training and are working towards becoming certified.
- Officer Hartley and Chief Trostle attended department rifle armorer training.
- Gettysburg Fire Department sent a letter praising the efforts of Sgt. Goodling and Officers Yost and Rodriguez during a recent house fire.

Maintenance Department Report:

Mr. Walter read the report for February and some highlights were:

- Mr. Walter stated the snowstorms have been keeping the crew busy, they are restocking salt and anti-skid along with maintaining and repairing equipment.
- Tree and brush trimming continues
- The crew installed two new pedestrian signs on Park Avenue to try and keep the public alert of the high volumes of pedestrians on Park Avenue.
- Intersection warning signs were also installed at the crest of the hill and the intersection at the Cannon Ridge and Old Mill Overlook Developments.
- Mr. Walter has been preparing a project list and estimate to be reviewed by the Highway Committee in the upcoming weeks for the bids to go out in April.
- We continue to use the GIS locator throughout the Township to map storm sewer infrastructure.
- Mr. Walter has had lots of correspondence with KPI on the Cumberland Village and Table Rock Terrace developments.

Active Business:

Approval of Extension Request #4 for 90 days on the The Crossings Preliminary land development plan, originally submitted on January 31, 2024.

Mr. Fruchtl with Penterra Engineering representing the applicant gave an overview of the plan and the items they have completed thus far. Mr. Fruchtl stated he has been trying to get comments from the Gettysburg Fire Department who stated the Township needs to give the fire department direction on this. Mr. Knoebel said he would speak to them regarding this. Mr. Knoebel added that the January 6th submission hasn't been reviewed due to outstanding past due bills to the Township. Also Mr. Knoebel stated this still needs to be recommended by the Planning Commission. Mr. Fruchtl stated they would overnight a \$5,000.00 escrow check for the project tomorrow.

Mr. Sheppard made a motion to grant the 90-day extension for The Crossing Preliminary plan conditioned on bringing the 2 outstanding invoices current and posting the \$5,000.00 escrow within 7 days adding that this will be the final extension without significant progress. 2nd by Mr. Brauning 4-1 Nay-Ramsburg, motion carried.

Adams-Miller Solar Land Development plan cursory review - approval for a land development plan which is primarily located in Straban Township, but a small portion (7.43 acres) is located within Cumberland Township to place solar panels. The property is located on Miller Road, and it is noted that there is no disturbance or solar panels being placed on any Cumberland Township property.

Holly Fox, 1290 Old Harrisburg Road in Straban Township and 1655 Herrs Ridge Road where her business is located. Mrs. Fox spoke regarding her request for the Board to table the Adams Miller Solar project.

Larry Plank, 1290 Old Harrisburg Road; stated that fluids run down hill which is where Rock Creek in our Township is and asked the Board not to rush approving the plan.

Mr. Knoebel gave a background of the plan and reviewed the February 24th KPI comment letter. Mr.

Knoebel stated at the time of their review there were no comments from the Adams County Conservation District, Mr. Knoebel added that after speaking with the engineer for the project they were waiting until they got to a certain point until they submitted to the Conservation District which he was unaware of what that point was. Mr. Knoebel stated he went through the plan and has reviewed the potential impacts to Cumberland Township which are laid out in the comment letter. Mr. Knoebel stated that this is a preliminary plan so a final plan will come back to the Board when it is time.

Mr. Phiel made a motion to approve the Adams Miller Solar preliminary plan subject to the February 24 KPI comment letter. 2nd Mrs. Ramsburg. Vote 5-0, motion carried.

Review and accept bids for the Cumberland Township Building renovation project.

Mr. Blocher reviewed the bids received for the upcoming Township building remodel. Mr. Blocher also reviewed the bid alternates stating that they were reviewed in depth at the Building Workshop which was held February 18th, 2025. The following motions were made to accept and award bids for the Cumberland Township renovation/remodel project.

Mrs. Biggins made a motion to accept Contract 1 to eciConstruction LLC for \$3,067,000.00, adding alternates 2,3,5,6,10 & 11 as noted on the Notice of Intent to Award Bid sheet, in the amount of \$201,600.00 for a total bid award amount to eciConstruction of \$3,268,600.00. 2nd by Mr. Sheppard, Vote 5-0, motion carried.

Mr. Sheppard made a motion to award Contract 2 for HVAC construction to Mann Plumbing and Heating LLC in the amount of \$270,415.00 with no alternates. 2nd by Mrs. Ramsburg, Vote 5-0, motion carried.

Mrs. Biggins made a motion to accept Contract 3 for plumbing construction to Stouffer Mechanical in the amount of \$148,029.00 with no alternates. 2nd by Mrs. Ramsburg, Vote 5-0, motion carried.

Mr. Sheppard made a motion to award Contract 4 for electrical construction to Hulls Electric Service in the amount of \$617,020.00, adding alternates 10 & 11 from the notice of intent to bid sheet in the amount of \$7,890.00 for a total bid award amount to Hulls Electric Service of \$624,910.00. 2nd by Mrs. Ramsburg, Vote 5-0, motion carried.

Mr. Blocher noted that all bids combined, including alternates comes to a total of \$4,311,954.00 for the project adding that the Township will be receiving 2.1 million dollars in grant funding for this project and they are also looking at using additional Township savings for the project.

Committee Reports and comments from Board Members:

Personnel: No items

Park and Recreation: Mr. Sheppard stated the park has been busy. Mr. Sheppard and Al Moyer attended the Keystone Athletic Association conference in Lancaster today. Mr. Sheppard stated they will be doing projects in house and will be meeting with football baseball and soccer programs for using the park this summer. Also, the farmers market will be back this year.

Economic Development: No items

CTA: Mr. Phiel stated that last month's joint workshop was great information and thanked Tim Knoebel for the information received.

COG: Mr. Phiel stated the meeting will be this Thursday. Al Moyer will be a guest speaker in March to speak on the Gettysburg Recreation Park

CT411: No Items

STAFF REPORTS

Manager:

Mr. Blocher reported the following:

- The Asbestos remediation process started at 1370 Fairfield Road with actual removal occurring from March 5th through March 21st. All staff, elected officials, and appointed personnel have been asked to turn in keys to the building before March 5th except for some staff members.
- On February 18th, the Township held a Building workshop. Recommendations were heard from the Building Committee, Finance Committee, and Staff about a process for consideration at the BOS meeting on February 25, 2025.
- The DEP meeting originally scheduled for the Township on January 15th has been moved to March 5th, 2025, in Harrisburg. A representative from CTA has been asked to attend.
- The Liquid Fuels examination from January 1, 2023, through December 31, 2023, is complete and the Township has responded with our management representation letter.
- The Township is in the process of finalizing its 2024 PA DCED audit with SEK. The draft showed no issues or concerns for the Township.
- Chief Trostel and I will be attending the 43rd PELRAS conference for the remainder of the week. This training forum is for public sector employees in the Commonwealth. Over twenty labor relations specialists address key issues via panel discussions, in-depth seminars, case examples, role-playing and Q&A sessions supplemented with a comprehensive reference manual, access to PELRAS attorneys, and networking opportunities with municipal administrators throughout the state.
- Thank you to all the Team at Cumberland Township managing the Snow Emergencies and winter weather.
- Cumberland Township is looking to have an anti-harassment and discrimination training seminar on March 26th for all non-uniform & administrative staff. All elected and appointed positions will also be welcome to attend.

Treasurer:

Mrs. Camie Stouck-Phiel reported the following:

- Attended meetings with Manager, Detective, and Chief of Police planning and discussing administration of the DROP Program.
- Updated and added 18 new pay categories to administer Detective pay and properly categorize within the police line items for the 2025 budget.
- Extensive conversations and emails with Benecon Sr. Administrative Service Specialist discussing new FSA reports.
- Attended a 457 meeting with a PSATS Representative to gain knowledge of the program offered to members.
- Weekly Zoning meetings with staff and PMCA.
- Sent signed Management Representation Letter for 2023 Liquid Fuels Audit to Department of Auditor General.
- Attended a PSATS class on building work relationships.

Unless otherwise noted, all votes were unanimous. The meeting was adjourned at 8:10 p.m. for an

executive session to discuss personnel and litigation.

Michele Long, Township Secretary

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_____) Supervisors
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