

**Cumberland Township Board of Supervisors  
730 Chambersburg Road, Gettysburg, PA 17325  
Minutes of the January 5, 2026, Reorganization Meeting**

The meeting was called to order at 4:00 p.m. Present were Supervisors: Phiel, Biggins, Sheppard, Brauning and Wampler. Also, present were Solicitor Sam Wisner, Manager, David Blocher, Treasurer Camie Stouck-Phiel, Chief of Police Matt Trostle, Road Superintendent Chris Walter, and Secretary Michele Long. Secretary.

Mr. Phiel led the Pledge of Allegiance.

Mr. Phiel asked Solicitor Wisner to serve as Acting Chairman for the basis of nominating and voting for a Chair.

Solicitor Wisner asked for nominations for Chairman. **Mr. Brauning nominated Mr. Phiel for Chairman of the Board for 2026. The vote was taken for Mr. Phiel to serve as Chair. 5-0 Motion carried.**

Mr. Phiel chaired the remaining meeting.

Mr. Phiel asked for nominations for Vice Chair. **Mr. Phiel nominated Mrs. Biggins as Vice-Chairman for 2026. The vote was taken for Mrs. Biggins to service as Vice Chair. 5-0 Motion carried.**

Mr. Phiel recognized former Supervisor Tiffany Ramsburg for her time spent as Supervisor. She was presented with a plaque from the Township and an certificate from PSATS.

Mr. Phiel stated that prior to approval of the consent agenda we need to add item 600 which is regarding the Township Auditors Board. Due to no one running or being elected as Township auditors we are reappointing the previous auditors until the next municipal election: Those being James Brown, Riley Hollingworth and Walter Debany.

Mrs. Biggins made a motion to amend the agenda to add item 600 for reappointment of the auditors as stated. 2<sup>nd</sup> by Mr. Sheppard.

Mr. Phiel asked for a motion to approve the consent agenda adding item 600 reappointing the Auditors as stated:

**Mr. Sheppard made a motion seconded by Mr. Brauning and carried to approve the consent agenda as presented for items 6a – 600. 5-0 Motion Carried.**

- 6a. Affirm reappointment of Township Manager (David Blocher)
- 6b. Affirm reappointment of Secretary and Assistant Treasurer (Michele Long)
- 6c. Affirm reappointment of Treasurer / Finance Director (Camie Stouck-Phiel)
- 6d. Authorize bond for Treasurer, Manager and Assistant Treasurer (1,100,000.00)
- 6e. Appoint Superintendent of Roads (Chris Walter)
- 6f. Appoint Police Chief (Matthew Trostel)
- 6g. Appoint Zoning Officer and Code Enforcement Officer – (Pennsylvania Municipal Code Alliance)
- 6h. Appoint Residential and Commercial UCC Firm – (Pennsylvania Municipal Code Alliance)

- 6i. Appoint Township Engineer and 2026 indicated rates – (KPI Technology)
- 6j. Appoint Township Solicitor and 2026 indicated rates – (Salzmann Hughes)
- 6k. Appoint Solicitor for Zoning Hearing Board with indicated 2026 fees – (Bernard Yannetti)
- 6l. Appoint Alternate Solicitor for the Zoning Hearing Board – (Clint Barkdoll)
- 6m. Appoint S.E.O. and 2026 indicated rates – (KPI Technology)
- 6n. Appoint Per Capita Tax Collector – (Donna Maring)
- 6o. Appoint Deputy Real Estate and Per Capita Tax Collector - (Lisa Angstadt)
- 6p. Set Real Estate Tax Collector Commission – (2% at discount and 3% at par and penalty collections)
- 6q. Appoint York Adams Tax Bureau as EIT, LST and Delinquent Per Capita tax collector
- 6r. Appoint Cumberland Township as Amusement Tax collector
- 6s. Appoint Emergency Management Coordinator – (Dave Sanders)
- 6u. Set meeting dates - 4<sup>th</sup> Tuesday of each month at 7:00 p.m.: December meeting on Tuesday the 15<sup>th</sup>, Budget Workshops (Oct. 13<sup>th</sup> and Nov. 19<sup>th</sup> @ 4:00 p.m. for budget review, as needed)  
Set workshop dates – second Tuesday of every month at 4:00p.m. (as needed)
- 6v. Authorize Supervisors and appropriate staff to attend the Pennsylvania State Association of Township Supervisors (PSATS) annual Educational Conference on April 19<sup>th</sup> – 22<sup>nd</sup> in Hershey, PA. Township voting delegate will be Manager David Blocher.
- 6w. Reappointment to Planning Commission – (One position – 4 yr. term 12/31/29) - Robert Bunce
- 6x. Reappointment to Historical Architectural Review Board – (One position - 5 yr. term 12/31/30) – Kenny Caudill
- 6y. Reappointment to the Zoning Hearing Board – (One position - 3 yr. term 12/31/28) – Matthew Bird
- 6z. Reappointment to Cumberland Township Sewer Authority Board – (One position – 5 yr. term 12/31/30) – Jim Williams and replace the vacant position from Tom Shealer’s resignation with Supervisor Andrew Wampler - term expiring 12/31/28
- 6aa. Opt-out/Opt-in for Supervisors’ 2026 health care (forms on file)
- 6bb. Appoint 2025 fiscal year audit, Smith, Elliot & Kerns as the contracted CPA for the purpose of auditing the accounts of the Township consistent with the Second-Class Township Code.
- 6cc. Appoint Adams County National Bank and Belco Credit Union as depositories for Township funds.
- 6dd. Affirm members of the Zoning Review Committee – Jeff Brauning, David Blocher, Barbara Underwood, Dave Sites, Kenny Caudill, Riley Hollingsworth, Michele Long, representative from Adams County Office of Planning and Development and Tim Staub, consultant.

- 6ee. Affirm members of the Agricultural Security Area Advisory Committee – Warren Sheppard-Chair, James Paddock, Jeffrey Yingling, Rebecca Nas, and George Weikert.
- 6ff. Affirming the mileage rate for 2026 will be as per the IRS set standards.
- 6gg. Adopt Resolution 2026-01, a resolution eliminating employee contributions to the police pension plan for 2024.
- 6hh. Adopt Resolution 2026-02, a resolution appointing the chief administrative officer of the municipal pension plans.
- 6ii. Adopt Resolutions 2026-03, 2026-04 and 2026-05; Resolutions amending the fees and services for 2026
- 6jj. Appoint Ronald Bower as Chairman on the vacancy board.
- 6kk. Appoint Committees – (member listed below)
  - FINANCE – (Shaun Phiel and Jeff Brauning)
  - ECONOMIC DEVELOPMENT – (Shaun Phiel and Jeff Brauning)
  - PUBLIC SAFETY - (Shaun Phiel and Warren Sheppard)
  - HIGHWAY ADMINISTRATION- (Andrew Wampler and Jeff Brauning)
  - PARK AND RECREATION – (Shaun Phiel, Tiffany Ramsburg and Jeff Brauning)
  - PERSONNEL – (Shaun Phiel and Christine Biggins)
  - COG REPRESENTATIVES AND ALTERNATE – (Shaun Phiel, Warren Sheppard and Barb Underwood)
  - PENSION REVIEW – (Warren Sheppard and Christine Biggins)
  - BUILDING COMMITTEE – (Shaun Phiel and Jeffrey Brauning, Steve Toddes) (Alt. Warren Sheppard)
- 6ll. Approval of the Manager Employment Agreement for 2026 and 2027.
- 6mm. Approval of Non- Uniform Teamsters Collective Bargaining Agreement January 1, 2026 – December 31, 2029.
- 6nn. Approval of the Manager, Secretary and Treasurer wages for 2026.

**Public Comment:**

There being no further business, the meeting was adjourned at 4:12 P.M. for an Executive Session on litigation and real estate.

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Michele Long, Secretary

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