

CUMBERLAND TOWNSHIP BOARD OF SUPERVISORS
1370 FAIRFIELD RD., GETTYSBURG, PA 17325
REGULAR MEETING
APRIL 25, 2023

Chairman Phiel called the regular meeting to order at 7:00 P.M. Present were all Supervisors: Phiel, Toddes, Ramsburg, Biggins and Brauning. Also present were Solicitor Sam Wisner, Township Manager David Blocher, KPI Representative Tim Knoebel, Police Chief Matthew Trostel, Superintendent of Roads Chris Walter, Treasurer Camie Stouck-Phiel, and Township Secretary Michele Long.

Chairman Phiel led the Pledge of Allegiance.

Chairman Phiel announced that there was an executive session held on April 19th, 2023 to discuss personnel matters.

Mrs. Biggins made a motion to approve the agenda, seconded by Mr. Toddes and carried. 5-0.

Mr. Toddes made a motion seconded by Mrs. Biggins and carried to approve the Minutes from the March 28, 2023, Regular Meeting. 5-0.

Mrs. Ramsburg made a motion seconded by Mrs. Biggins and carried to approve the bills in the amounts stated by the Chairman: \$238,800.24 from the General Fund, \$5,465.40 from the Escrow Fund, \$1,000.00 from the ARPA Fund along with a \$218,640.00 transfer from the ARPA fund to the General Fund; \$12,360.00 from the Capital Reserve Fund and \$1,268.73 from the Fire Tax Fund. 5-0.

Visitor – Co-Responder McKenzie Johnson and Coordinator Bruce Bartz.

Mr. Bruce Bartz thanked the Supervisors and residents of the Township for their concern with mental health and their want to help with the challenges of mental health. Mr. Bartz explained the Co-responder program to the Board and how they will work in conjunction with the Police Department to help provide mental health support. Mr. Bartz stated that York and Adams County is in high need of this program. Mr. Bartz introduced McKenzie Johnson, reviewing her background and education highlights, adding that she will be working with Gettysburg Borough also.

Public Comment:

Alicia Poslasky from 13 Waxwing Lane – Mrs. Polasky spoke of street sweeping within her development.

ENGINEER’S REPORTS:

B.R. Smith Properties, LLC Sewage Facilities Planning Module

Mr. Tim Knoebel, with KPI Engineering, reviewed the intent of the plan for the BR Smith property along with the sewage planning module details with the Board. Mr. Knoebel explained that the module breaks down the development into three phases, which Mr. Knoebel reviewed with the Board. Mr. Knoebel explained that there were still some minor outstanding items needed for the module. Mr. Knoebel added that with these minor items he would recommend approval of the planning module with the resolution being signed. Mr. Wisner wanted to point out that the only agreement required at this time is the Operation and Maintenance Agreement. The Agreement which is requested under comment Number 4 on the KPI April 20th comment letter is not required until land development stage. Mr. Knoebel reiterated that this is not an approval of land development, this is only for the sewage planning module.

Mrs. Biggins made a motion to approve the Sewage Facilities Planning Module for B.R. Smith Properties based upon KPI comment letter dated, April 20, 2023 along with the approval of

signature for Resolution 2023-08 seconded by Mrs. Toddes and carried. 5-0.

CRE Biglerville Final Subdivision Plan

Mr. Knoebel gave a background of the plan. Mr. Knoebel stated that the applicant has given no indication of what may be in the future for the new tract. Mr. Knoebel reviewed his April 24th, 2023 comment letter with the Board adding that they are asking for a preliminary plan waiver.

Mr. Toddes made a motion to grant the waiver request of a preliminary plan. Seconded by Mrs. Biggins and carried. 5-0

Mrs. Ramsburg made a motion to approve the subdivision plan for the CRE Biglerville Plan based upon the April 24, 2023 KPI comment letter, seconded by Mrs. Biggins and carried. 5-0.

Keystone Service Systems Release of Financial Security

Mr. Knoebel gave a background of the amended land development plan that was submitted in 2019 along with their revised stormwater management plan for the property. Mr. Knoebel stated that they have requested full release of their financial security. With recent inspections there are items that are still not completed for release of this bond along with items that are not completed from their as-built review back in July 22, 2020. These outstanding items are outlined in the KPI review letter dated April 25, 2023 which Mr. Knoebel reviewed with the Board. With this review and the most recent inspection Mr. Knoebel felt the Township should continue to hold the remaining financial security as required by their Operations and Maintenance Agreement.

Mrs. Biggins made a motion to deny the request for any release of financial security at this time based upon the KPI Engineering letter dated April 25, 2023, seconded by Mrs. Ramsburg and carried. 5-0.

1990 Biglerville Road/Duplex Property Release of Financial Security

Mr. Knoebel gave a background of the plan for the property adding that the applicant has asked for full release of their financial security. Mr. Knoebel reviewed their April 24, 2023 comment letter adding that since that letter was emailed to the applicant they have completed the one outstanding item of striping the parking lot. With this adjustment Mr. Knoebel recommended full release of the financial security.

Mrs. Ramsburg made a motion to approve the full release of the financial security for the 1990 Biglerville Road project since the line striping has now been completed. Seconded by Mr. Brauning and carried 5-0

Artillery Ridge Campground Extension Request

Mr. Knoebel reviewed the 120-day request for extension of the land development plan. Mr. Knoebel stated the applicant has been working through items with the plan and he would recommend the extension.

Mrs. Ramsburg made a motion to approve the 120-day extension request for the Artillery Ridge Land Development Plan. Seconded by Mr. Toddes and carried. 5-0.

The Crossings Extension Request

Mr. Knoebel reviewed the 90-day request for extension of the land development plan. Mr. Knoebel recommended the extension.

Mr. Toddes made a motion to approve the 90-day extension request for The Crossings Land Development Plan. Seconded by Mr. Brauning and carried. 5-0.

Adams Electric Lot 3 Extension Request

Mr. Knoebel reviewed the 90-day request for extension of the subdivision plan. Mr. Knoebel gave a background of the plan and stated that they are trying to get access to extend the public sewer which has been taking a while, but they are actively working with the Township Sewer Authority. Mr. Knoebel stated he would recommend the extension.

Mrs. Biggins made a motion to approve the 90-day extension request for the Adams Electric Subdivision Plan. Seconded by Mr. Brauning and carried. 5-0.

Half Pint Creamery Extension Request

Mr. Knoebel reviewed the 90-day request for extension of the land development plan. Mr. Knoebel recommended the extension.

Mrs. Ramsburg made a motion to approve the 90-day extension request for the Half Pint Creamery Land Development Plan. Seconded by Mr. Brauning and carried. 5-0.

Residence of Willoughby Run Extension Request

Mr. Knoebel reviewed the 90-day request for extension of the land development plan. Mr. Knoebel gave a background regarding the resubmission of their land development plan.

Mr. Toddles made a motion to approve the 90-day extension request for the Residence of Willoughby Run Land Development Plan. Seconded by Mrs. Biggins and carried. 5-0.

POLICE REPORT:

Police Chief Trostel presented an oral and written report of police activities for the month of April 2023 including: 249 calls for service, 96 traffic stops, 15 criminal incidents and 5,762 patrol miles. Some highlights of the report were:

- Chief Trostel announced that Cadet Dakota Myers is doing great in Cadet School with a 98% GPA.
- Chief Trostel gave an update on the upfits for the two new Durangos' adding that one car is complete waiting on a dock to be installed for the computer and the other is well on its way to being completed.
- Chief Trostel announced that the 2023 Durango is at The Fire Store getting police markings applied.
- The 24th National Prescription Drug Takeback was held on April 22nd, 2023 at the Carroll Valley Police Department which Officer Keefer helped with. Officer Keefer reported that over 223 lbs of prescription drugs were collected at this location.
- The Girl Scouts sent cookies and a thank you card to Sgt. Rosenberger and Officer Barbagello for assistance with the Detective Merit Badge.
- Sgt. Rosenberger and Officer Barbagello were thanked by the First Baptist Church for providing security during Easter events.
- Sergeant Higgs and Officer Eiker attended PennDot Traffic Safety Conference
- Officer's Goodling and Hartley are scheduled for Crisis Intervention Team training in early May.
- Chief Trostel stated that they are \$1,925.00 short of donations for the electronic speed sign that they are trying to purchase for the Township which would be on a trailer and can be moved around the Township to help with speed enforcement. Chief Trostel stated there will be a press release given to the Gettysburg Times also.

MAINTENANCE DEPARTMENT REPORT:

Mr. Walter gave the report for April and some highlights were:

- Mr. Walter stated the crew started the month out with repairing and replacing storm sewer piping on Swetland and Natural Dam Roads in preparation for the seal coating later this year.
- Sentz Road was graded for the Spring season to help with potholes and wash-boarding.

- Boyds School Road and Pin Oak had some in-house crack sealing completed.
- Street sweeping is now completed, and this was in cooperation with Gettysburg Borough.
- Mr. Walter along with Manager Blocher attended MS4 training sponsored by York County Soil Conservation which helps with the accreditation that the Township is required to hold.
- The damaged traffic signal components were ordered to be in stock for any future malfunctions with the traffic signal.
- The new dump truck is estimated for completion by mid-summer.

ACTIVE BUSINESS:

A conditional use application was received from BR Smith properties for a campground within the Mixed Used Zoning district which requires conditional use approval. The Board was asked to extend this hearing at last month's meeting, which they did until April 19th. The Board has now received another extension asking for the hearing to be held before May 19th, 2023. The recommendation for the new hearing date is May 18th at 5:30 p.m.. Mrs. Biggins questioned the reason for multiple extensions and what this is costing the Township.

Mr. Toddes made a motion to accept the hearing extension request and reschedule the hearing for May 18th at 5:30 p.m.. Seconded by Mrs. Biggins and carried. 5-0.

Mr. Blocher stated that there was an inspection completed by the PA Department of Agriculture for spotted lantern flies on the property located here at the campus. They found a few signs of the lantern flies on the property and would like to treat these areas. With this a consent form needs to be signed.

Mrs. Biggins made a motion to approve the consent to PA Department of Agriculture for treatment on the Township Property for spotted lantern flies. Seconded by Mrs. Ramsburg and carried. 5-0

PERSONNEL COMMITTEE –

Mrs. Biggins acknowledged the receipt of resignation for Jacob Sharrah, skilled laborer in the Maintenance Department. The Board wished Mr. Sharrah well in his future endeavor.

Mrs. Ramsburg made a motion to accept the resignation of Jacob Sharrah second by Mr. Toddes and carried. 5-0

Mrs. Biggins added that with that resignation there will need to be advertising and applications taken to replace this vacancy in the Maintenance Department. Mr. Blocher in conjunction with Mr. Walter will work on the logistics for this process.

Mrs. Ramsburg made a motion to authorize the advertising and taking applications to proceed for the vacancy of Skilled Laborer within the Maintenance Department. Seconded by Mr. Brauning and carried. 5-0

Mr. Toddes made a motion to authorize testing to begin for future promotion of a second Sergeant within the Police Department. Seconded by Mr. Brauning and carried. 5-0

Committee Reports and comments from Board Members:

COG, Park and Recreation, Planning & Zoning, Public Safety, Highway, CTA, Economic Development –

Highway – Mr. Brauning commended the Road Department for their winter maintenance work and the street sweeping.

Parks and Recreation – Mr. Toddes stated that the park is busy with Baseball adding that the Farmers Market starts this Saturday at 8 a.m.. Planning of the July 4th event to be held. Mr. Toddes has raffle tickets for the event.

Planning & Zoning – No items

CTA – Mr. Toddes stated they have been busy with projects on Boyds School Road and Route 116.

COG – Mr. Phiel stated there is a meeting coming up this Thursday, April 27th.

Mr. Phiel announced that he was able to attend the PSATS conference and commended the staff for attending this conference along with the knowledge that is being brought back to the office. Mrs. Biggins thanked the staff for attending this conference. Mr. Toddes thanked the staff and the Police Department.

STAFF REPORTS-

Manager:

Mr. Blocher asked the Board to consider authorizing the drafting of an amendment to the Subdivision and Land Development Ordinance to incorporate riparian buffer requirements which meets MS4 BMP standards.

Mrs. Ramsburg authorized the drafting of the amendment second by Mrs. Biggins. Motion carried. 5-0

Mr. Blocher congratulated Camie Stouck-Phiel as 1 of 10 Individuals out of 1,454 second class townships to receive her Diploma from the PSATS Municipal Government Academy.

Mr. Blocher stated that Supervisor Phiel, Michele, Camie, Chris, and himself have attended classes and events at the annual PSTATS conference over the course of the last three days.

Mr. Blocher added that on behalf of the Township, he would like to thank Jacob Sharrah for his time employed with Cumberland Township and wish him success. (Last day of 4/27/23)

Mr. Blocher spoke of the York Adams Tax Bureau Meeting that he attended on April 24, 2023. Mr. Blocher added that they are doing a great job collecting taxes for the Township.

Mr. Blocher explained that we have established informational meetings between the Township and the National Park Service to keep the exchange of information up to date between us. Our first Meeting will be on May 10th.

Treasurer:

Mrs. Camie Stouck-Phiel stated that last week the final SLFRF Project and Expenditure Report had been submitted and approved.

Unless otherwise noted, all votes were unanimous. The meeting was adjourned at 8:31 P.M.

Michele Long, Township Secretary

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_____) Supervisors
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