

CUMBERLAND TOWNSHIP BOARD OF SUPERVISORS
1370 FAIRFIELD RD., GETTYSBURG, PA 17325
JUNE 25, 2024
MEETING MINUTES

Chairman Phiel called the regular meeting to order at 7:00 P.M. Present were all Supervisors: Phiel, Sheppard, Ramsburg, and Brauning. Also, present were Solicitor Sam Wiser, Township Manager David Blocher, Police Chief Matthew Trostel, Superintendent of Roads Chris Walter, Treasurer Camie Stouck-Phiel, and Township Secretary Michele Long. Supervisor Biggins was absent.

Chairman Phiel led the Pledge of Allegiance.

Agenda Approval

Mr. Phiel asked for approval of the agenda as written.

Mrs. Ramsburg made a motion to approve the agenda as written, seconded by Mr. Sheppard, and carried. 4-0 Biggins Absent

Public Comment:

Manager Blocher read a complaint received from resident Smauel O’Connell from 95 Ravenrock Drive which is requesting a four way stop sign at Herrs Ridge Road and Fairplay Roads as there is a blind spot there and cars cannot be seen when traffic is approaching.

Bertha Turner from 140 Park Avenue; concerned with speeding traffic coming up Route 116 at Park Avenue, also concerned with people running the stop signs on Park Avenue at Old Mill Road.

Consent Agenda Approval

Mr. Brauning made a motion to approve the consent agenda, items 5a – 5f, as presented, seconded by Mr. Sheppard, and carried. 4-0 Biggins Absent

- 5a. Action on Minutes – May 28, 2024, Regular Meeting Minutes and June 18, 2024 Workshop Minutes.
- 5b. Approval of Bills for the month of June \$306,311.37 - General Fund; \$6,813.80 - Escrow Fund; \$63,274.14 - Fire Tax Fund and \$84,297.19 – Building Fund.
- 5c. Engineering Items
 - 1. Thomas Realty Investment – Final Subdivision/Lot Addition Plan and Sewage Non-building Waiver approval in accordance with the KPI comment letter.
 - 2. Approval to reduce the financial security being held for Willoughby Run Storage Sheds land development plan per the June 18, 2024 KPI comment letter.
 - 3. Approval of Extension Request #3 of 120-days for the SAI Ram 27, LLC land development plan, originally submitted on September 5, 2023.
 - 4. Approval of Extension Request #3 of 90-days for the Adams County Library land development plan, originally submitted on September 18, 2023.
 - 5. Approval of Extension Request #1 of 90-days for The Table Rock Terrace land development plan, originally submitted on March 11, 2024.
- 5d. Items from Finance Committee
 - 1. Fire Tax funding requests for Barlow Vol. Fire Co. @ \$35,062.96 for 4th qtr. of 2023 and 1st qtr. 2024 and Gettysburg FD request @ \$28,211.18.
 - 2. Reallocation of Police Funds as follows: 410.125 – Salary of Patrolman is currently \$631,116.52 and will be reduced by \$50,000.00. From that \$50,000.00, \$25,000.00 will be relocated to 410.180 for Police Overtime and the other \$25,000.00 will be relocated to 410-115 for Part Time Police Salaries.

- 5e. Approval of Memorandum of Understanding with the County of Adams Information Technology Department to provide website services to the Township.
- 5f. Acknowledge receipt of the Agricultural Security Area Application from Barbara Entwistle for property located at 1260 Table Rock Road.

POLICE REPORT:

Police Chief Trostel presented an oral and written report of police activities for the month of June 2024 including: 293 total police traffic and calls for service, 11 criminal incidents and 5,474 patrol miles. Some highlights of the report were:

- Chief Trostel announced that Cadet Jordan Spidle will start the 125th Police Academy on July 8th at Harrisburg Community College.
- Sgt. Goodling was praised by a Township resident for how he handled a landlord tenant issue and enforcement.
- Officer Hartley was praised by a victim that contacted Sgt. Goodling on how he helped her leave a difficult situation.
- Sgt. Rosenberger and Officer Barbagello were invited to attend a Trauma Informed Victim/Witness refresher and Lethality Assessment Training.

MAINTENANCE DEPARTMENT REPORT:

Mr. Walter gave the report for June and some highlights were:

- Mr. Walter stated the final wearing course is scheduled for Lakeview Drive in early July.
- Mowing and vegetation control is continuing throughout the Township.
- The crew has been helping Straban, Mt. Pleasant and Gettysburg Borough with paving projects as part of their intermunicipal cooperation between the municipalities.
- The Maintenance Department attended the PA One Call Safety Day in York.
- Shoulder grading and cutting was completed on Herra Ridge Road and Old Mill Road to help keep water flow from ponding on the roadways.
- They made a few trips to Reading and Pittsburgh to pick up office furniture for the future building remodel.
- The Manager and Mr. Walter along with KPI and Kinsley Construction met to review stormwater management options on the campus for the future expansions.
- Scheduling is in process for the paving of Twin Lakes Drive, looking at mid-July with micro surfacing later this summer.
- Chris added that they have began working on the traffic light upgrades at Route 30 and Herra Ridge Road.

ACTIVE BUSINESS:

No Items

Committee Reports and comments from Board Members:

Personnel, Park and Recreation, Economic Development, CTA, COG, CT411:

Personnel: No Items

Park and Recreation: Mr. Sheppard attended a meeting at the Rec Park and he announced that the Executive Director has resigned and they are currently looking for a new one.

Economic Development Committee: No items

CTA: Report is in the binders

COG: Mr. Phiel stated they meet this Thursday, June 27, 2024.

CT411: No items

STAFF REPORTS

Manager:

Mr. Blocher reported the following:

- On June 18th, the Township held two workshops, a combined meeting with the Board of Supervisors and the CTA Board to review CTA projects and business operations within Cumberland Township. In addition, the Board of Supervisors discussed the Building Renovation project with GMS, Kinsley, and Warehaus giving an overview of the project. Sample boards and plans are in the meeting room to view.
- The Green Light Go Grant project for the Signal Lights located at Herts Ridge & Route 30 should start June 24th during the daytime hours, if they need to move to night work they will do so.
- Executive director Erin Peddigree will be leaving GARA her last day will be on July 12th.
- The Township is in the final steps to move items to a secure cloud environment and retire our old server. This will include the final set up of our SharePoint archives. Once complete, this will make an easier working atmosphere for staff and supervisors accessing information versus printing reams of paper.
- Gettysburg Fire Department extends an invitation to the Township and residents on Wednesday June 26th at 7:00PM for a “push in celebration” placing their new fire engine in service.
- In addition to admin staff, Supervisors Biggins and Brauning attended a meeting with Benecon on June 20th to review our insurance coverages and options that are available for planning ahead for 2025.
- Monday, June 24th the Township went on a tour of the Global furniture showroom to look at furniture for the renovation project.
- In preparation for the building renovation project, we are starting to get the temporary building in a condition to utilize as our administration and police department. These items include evaluation of the locks, re-establishing utilities, and configuration of space.
- On June 13th, both Mary Voss and I attended a Pennvest overview session that highlighted funding areas that are available. One unique funding option they provide are low interest loans for citizens that want to connect to public sewer. An example was given of a \$15,000.00 loan which would represent around a \$75.00 monthly payment.
- A continued large thank you to the building committee, staff, and residents for their continued feedback as we continue to move forward with the building project.

Treasurer:

Mrs. Camie Stouck-Phiel reported the following:

- Attended a meeting with the Township’s Benecon Account Manager to discuss future plan options.
- Completed a compliance Webinar discussing the patient-centered outcomes research fee; after completing the Webinar I filed the required IRS Form 720.
- Worked with ACNB and two separate vendors to complete new ACH filter forms.
- Attended a 2024 High-Cost Claims and drug trend analysis Webinar.

Unless otherwise noted, all votes were unanimous. The meeting was adjourned at 7:25 P.M. to executive session to discuss litigation, personnel, and real estate.

Michele Long, Township Secretary

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_____) Supervisors
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