

**CUMBERLAND TOWNSHIP BOARD OF SUPERVISORS**  
**730 CHAMBERSBURG ROAD, GETTYSBURG, PA 17325**  
**MARCH 25, 2025**  
**REGULAR MEETING MINUTES**

Chairman Phiel called the regular meeting to order at 7:00 P.M. Present were all Supervisors: Phiel, Biggins, Ramsburg, Brauning and Sheppard. Also present were Solicitor Sam Wiser, Township Manager David Blocher, Police Chief Matt Trostle, Road Superintendent Chris Walter, Treasurer Camie Stouck-Phiel, and Township Secretary Michele Long.

Chairman Phiel led the Pledge of Allegiance.

Chairman Phiel announced that the executive session that was to be held on March 25, 2025 regarding personnel and litigation was cancelled.

**Agenda Approval**

Mr. Phiel along with Mr. Wiser stated that the hearing dates for items 7f regarding the text amendment hearing will not be ready for the April meeting so that hearing date will be set at the April meeting and with that change the time for item 7e regarding the conditional use hearing for the Gettysburg Area School District can be moved to 6:30 instead of 6p.m.. Mr. Phiel asked for approval of the agenda with those changes.

**Mrs. Biggins made a motion to approve the agenda as written, seconded by Mr. Brauning, and carried. 5-0**

**Visitor**

Mrs. Ellen Dayhoff from Adams County Office of Planning and Development spoke regarding the agricultural preservation program. Mrs. Dayhoff thanked the Township for their previous participation with the program and helping with preserving the Waybright and Maring farms. Mrs. Dayhoff gave a background of the program. Mrs. Dayhoff asked the Township to participate in this cycle to preserve the Durboraw Farm located at 435 Chapel Road which has 165 acres. Mrs. Dayhoff asked for a motion from the Board to agree to participate in the program preserving the Durboraw farm. Mr. Phiel asked if there were already funds allocated for ag preservation within our budget, which there is \$30,000.00 designated for ag preservation within the 2025 budget.

**Mr. Sheppard made a motion to enter into the land preservation program for the Durboraw Farm located at 435 Chapel Road allocating \$30,000.00 of the land preservation funds towards the participation. 2<sup>nd</sup> by Mrs. Biggins and carried. 5-0**

**Public Comment:**

None

**Consent Agenda Approval**

**Mrs. Ramsburg made a motion to approve the consent agenda, items 7a – 7m adding the changes to the hearing dates for items 7e and 7f, seconded by Mr. Sheppard, and carried. 5-0**

- 7a. Action on Minutes – February 25<sup>th</sup>, 2025, Regular Meeting Minutes.
- 7b. Approval of Bills for the month of March; General Fund - \$411,758.68; Escrow Fund - \$8,394.50; State Fund - \$3,894.94; Building Fund - \$8,834.25.
- 7c. Engineering Items
  - 1. Approval of Final Land Development plan for the Gettysburg Municipal Authority- Andrews Well Treatment Building based on the KPI comment letter dated March 20, 2025.
  - 2. Approval of Final Land Development plan for the Enos King Final Subdivision & Land

Development Plan based on the KPI comment letter dated March 20, 2025.

3. Approval of Final Land Development plan for North Ridge Living Center (Misty Ridge; Lot 4) based upon the March 20, 2025 KPI comment letter.
4. Approval of Extension Request #1 of 90-days for the GASD Athletic Team Room Final land development plan, originally submitted on December 5, 2024.
- 7d. Approval of waiver request from Gettysburg Bike Week asking to waive the bond of indemnity, which is required for special events permit since their insurance names the Township as an additional insured and the conditions of the permit application should sufficiently safeguard the Township of any liability.
- 7e. *Set a hearing date for a conditional use request received from the Gettysburg Area School District for their 'Athletic Team Room Building' land development plan which shows grading in an area classified as 'steep slopes' or 'very steep slopes'. The hearing date recommendation is for April 22, 2025 at 6:00p.m... The time was set to 6:30p.m.*
- 7f. *Set a hearing date and approve advertisement to amend Chapter 19 of the Cumberland Township Code of Ordinances, entitled Signs, adding a subsection providing for regulation on electronic message boards and amending the subsection entitled Political Signs. Also amending Chapter 27 of the Cumberland Township Zoning Ordinance to add and define specific requirements for data centers. Recommend the hearing date of April 22<sup>nd</sup>, 2025, at 6:00p.m. to begin directly after a previously scheduled conditional use hearing on this same date. This item has been removed from the consent agenda.*
- 7g. Authorization to advertise road bids pending Highway Committee approval.
- 7h. Pennsylvania 811 Safe Digging Month – Letter of Support, Proclamation and Resolution.
- 7i. Approve signing of the HRA dental insurance documents for the reimbursements to employees from the United Concordia verses Sunlife changes.
- 7j. Authorize to extend the trial period for the Secretary and Treasurer salary classification change through December 31, 2025.
- 7k. Approve the agreement to participate in the planning process for the Adams County multi hazard mitigation plan update.
- 7l. Authorization to execute memorandum of understandings for both the uniformed & non-uniformed unions to then allow all employees to have an option to choose between United Concordia Dental or Sunlife Dental insurance plans pending solicitor approval.
- 7m. Approval of purchasing the required builder's risk insurance for the upcoming building remodel from Keller Brown Insurance Company in the amount up to \$8,000.00.

**Active Business:**

**Approval of Extension Request #6 for 90 days on the The Adams County Library land development plan, originally submitted on September 18, 2023.**

Mrs. Miranda Wisor representing the applicant gave a background of the plan explaining the multiple complications they have had in holding up the plan including needed a variance hearing to be scheduled. They are now awaiting the appeal period and findings of fact from the variance hearing which is 45 days.

**Mrs. Biggins made a motion to grant the 90-day extension for The Adams County Library. 2<sup>nd</sup> by Mr. Brauning 5-0, motion carried.**

**Waiver request from Bonton Builders for the house located at 33 Lakeview Drive which has a current driveway slope of 11% from the slope requirement of 5%.**

Mr. Tim Knoebel with KPI gave a background of the plan and explained the reasoning for the slope being so steep. Mr. Knoebel stated that within their request letter they give the basis for not being able to change the slope which has to deal with accessibility issues and a handicap occupant. Mr. Knoebel suggested that any motion granted would be subject to the applicant's engineer submitting a revised site grading plan addressing any of the remaining comments from the Township Engineer and/or Roadmaster.

**Mrs. Biggins made a motion to approve the waiver request for Bonton Builders for the house located at 33 Lakeview Drive which has a current driveway slope of 11% from the required slope of 5% subject to the applicant's engineer being required to submit and implement a revised site grading plan addressing any of the remaining comments from the Township Engineer and/or Roadmaster, especially regarding the drainage and runoff concerns, the applicant is required to reimburse the Township for any fees the Township has incurred with this request, the driveway slope shall not exceed 11% and there can be no further modifications that can increase this nonconformity, and the revised grading plan must be implemented within 90-days and if not a penalty of \$100.00 per day will accrue for each day the plan is not fully implemented. If these conditions are not satisfactory to the applicant the driveway shall be installed at the 5% requirement. 2<sup>nd</sup> by Mr. Sheppard and carried. 5-0.**

### **Manager Report:**

Mr. Blocher reported the following:

- First Capital Insulation Inc has advised that all Asbestos remediation is completed at 1370 Fairfield Road. Air testing following the remediation also was at normal levels. The Township is waiting to receive this documentation. I would like to extend appreciation to the entire Maintenance staff for their help in the preparation for this project.
- The Township recently assisted the Gettysburg Borough to allow use of our fuel pumps with their system inoperable. The Township was advised on March 23<sup>rd</sup> that they are finished using our fuel system and expressed appreciation for our assistance. The Township will be invoicing the Gettysburg Borough for reimbursement.
- The Township had a DEP meeting on March 5<sup>th</sup>, 2025, in Harrisburg. Supervisor Phiel, Manager Blocher, Secretary Long, CTA Chair Redding, and the Townships Legal and Engineer were present. A discussion of the Greenmount area was held, and follow-up meetings are scheduled to continue future planning.
- The Liquid Fuels examination from January 1, 2023, through December 31, 2023, is complete.
- The Townships 2024 PA DCED audit with SEK is complete. No issues or concerns for the Township were identified. Information was posted on our website and distributed to the Supervisors.
- Chief Trostel and I attended the 43<sup>rd</sup> PELRAS conference. Over twenty labor relations specialists addressed key issues via panel discussions, in-depth seminars, case examples, role-playing, and Q&A sessions. Also provided was a comprehensive reference manual, access to PELRAS attorneys, and networking opportunities with municipal administrators throughout the state.
- We anticipate renovation construction to start April 1, 2025.
- Cumberland Township is hosting an anti-harassment and discrimination training seminar on March 26<sup>th</sup> for all non-uniform & administrative staff. All elected and appointed positions were invited to attend. The Cumberland Township Sewer Authority Board has advised that they will be opting out of this scheduled seminar.
- The Public Safety committee will be meeting April 29<sup>th</sup> at 4PM.

### **Police Report:**

Chief Trostle presented an oral and written report of police activities for the month of March including: 225 calls for service, 123 traffic stops, 23 criminal incidents and 6,189 patrol miles. Some highlights of the report were:

- Chief Trostle announced that the new 2025 Durango patrol car upfit has recently began with anticipation of it being in service some time in April.
- Chief Trostle and Sgt. Rosenberger worked with the County 911 center to update their portable and mobile radios.
- The department is working with the Vida Charter School to help complete the security portion of

their Risk and Vulnerability Assessment with the state.

- They are also working with the Vida Charter School to update the current Memorandum of Understanding and finalize the safe school report.
- Chief Trostle stated that the bicycle safety rodeo which is hosted by the Gettysburg Church of the Brethren will be Saturday, May 31<sup>st</sup> from 9a.m. until noon.
- The touch a truck and easter egg hunt will be held at the Barn Resort on April 12<sup>th</sup> from 10:00 a.m. until noon.
- Officer Hartley completed NRA LE Patrol Rifle Instructor course.
- Officers Spidle and Rodriguez both completed basic collision and ALERRT Level I active shooter schools which is part of their training regimen.
- Officer Dan Barbagello was recertified as a Level 3 Master Crisis Hostage Negotiator.
- Chief Trostle attended the PELRAS (Public Employer Labor Relations Advisory Service) conference in Hershey PA with Township Manager Blocher.

### **Maintenance Department Report:**

Mr. Walter read the report for March and some highlights were:

- Mr. Walter stating that the tree trimming and brush cutting is wrapping up on various areas including County Club, Herrs Ridge, Black Horse Tavern, Boyds School and Red Rock Roads.
- The snow equipment has been removed for the season and has been cleaned and serviced for the year. Including the trucks being washed and waxed.
- The crew is removing snow stakes around the Township as time allows.
- The department assisted with demolition of various walls and obstructions in the administration building to keep the asbestos remediation moving.
- Mr. Walter stated they graded Sentz Road on the south end of the Township.
- The traffic light at Herrs Ridge and Route 30 was hit by an oversized load traveling through the Township. This light wasn't severely damaged and could be repaired and replaced.
- The department has been putting a fresh coat of paint on the interior walls of the Maintenance Office.
- In cooperation with Gettysburg Borough sweeping of the streets has commenced. To date there is an estimated 30 tons of anti-skid and debris that has been collected. This is especially helpful for keeping this material out of the storm sewers.
- Mr. Walter attended the Entry Level Driver Training certification class which allows him to continue to certify any employees that need to have CDL Training prior to getting their CDL license.
- Mr. Walter attended a Skywarn Training at the Adams County Emergency Services Building along with training on the new NPDES permitting process for MS4 that will be put in place in the near future.
- Mr. Walter will be meeting with the Highway Committee and Administrative staff to prepare bid documents for the upcoming projects this summer.

### **Committee Reports and comments from Board Members:**

**Economic Development:** No items

**Gettysburg Area Recreation Authority:** Mr. Sheppard stated the park has been busy. Al has been very busy with meeting different people trying to bring new people to the park. Soccer is being added this year with baseball and football They are actively looking for a new evening person which will be advertised on the GARA Facebook page in the upcoming days.

**CTA:** No items

**COG:** Mr. Phiel stated the meeting is coming up this Thursday. Mr. Tim Smith from the Historical Society was at the last meeting discussing Adams County before it was Adams County. If any Township or Municipality would like him to come and give a 10-15 minute presentation he could do that.

**STAFF REPORTS**

No items

Unless otherwise noted, all votes were unanimous. The meeting was adjourned at 7:40 p.m. for an executive session to discuss real estate.

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Michele Long, Township Secretary

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