

**Cumberland Township Board of Supervisors
Minutes of the January 6, 2014 Reorganization Meeting**

Prior to the meeting being called to order, Mrs. Merryman, a Notary Public, swore in newly elected Supervisor, Mr. James Paddock.

The meeting was called to order at 4:00 p.m. Present were all Supervisors; Mr. Paddock, Mrs. Underwood, Mr. Toddes, Mr. Waybright and Mr. Ferranto; Manager Ben Thomas, Jr. and Assistant Secretary Carol Merryman. Others present were: Carolyn Greaney, Dale Molina, and Beth Kanagy from The Gettysburg Times. The meeting was recorded.

Mr. Thomas served as temporary Chair and asked for a nomination for Chair. Mr. Ferranto nominated Mrs. Underwood for Chair for 2014. Mr. Toddes seconded the motion and it carried.

Chair Underwood presided over the rest of the meeting.

Mr. Paddock made a motion seconded by Mr. Ferranto to appoint Mr. Ferranto Vice-Chair. The motion was defeated. Mr. Paddock and Mr. Ferranto voted aye. Mrs. Underwood, Mr. Waybright and Mr. Toddes voted nay.

Mr. Toddes made a motion to reappoint Mr. Waybright Vice- Chair seconded by Mrs. Underwood and carried. Mrs. Underwood, Mr. Waybright and Mr. Toddes voted aye. Mr. Paddock and Mr. Ferranto voted nay.

Mr. Toddes made a motion seconded by Mr. Waybright and carried to re-appoint Mr. Ben Thomas, Jr. Township Manager.

Mr. Waybright made a motion seconded by Mr. Paddock and carried to appoint Mrs. Carol Merryman Secretary/Treasurer.

Mr. Paddock made a motion seconded by Mr. Waybright and carried to re-appoint Mr. Thomas Shealer Superintendent of Roads.

Mr. Toddes made a motion seconded by Mr. Waybright and carried to re-appoint Mr. Donald Boehs Chief of Police.

Mr. Waybright made a motion seconded by Mr. Paddock and carried to re-appoint Mr. William Naugle Zoning Officer and Building Inspector.

Mr. Paddock made a motion seconded by Mr. Waybright and carried to appoint KPI Technology Interim Township Engineer. A request for proposals for engineering services will be done later in the year.

Mr. Waybright made a motion seconded by Mr. Toddes and carried to re-appoint Salzman Hughes, P.C. Township Solicitor.

Mr. Toddes made a motion seconded by Mr. Paddock and carried to re-appoint Mr. Chester G. Schultz Solicitor for the Zoning Hearing Board.

Mr. Paddock made a motion seconded by Mr. Waybright and carried to re-appoint Mr. Gil Picarelli Sewage Enforcement Officer.

Mr. Waybright made a motion seconded by Mr. Toddes and carried to re-appoint Mr. Dominic Picarelli Back-Up Sewage Enforcement Officer.

Mr. Paddock made a motion seconded by Mr. Toddes and carried to re-appoint Mrs. Donna Maring Per Capita Tax Collector.

Mr. Waybright made a motion seconded by Mr. Toddes and carried to set the Real Estate and Per Capita Tax Collector's commission rate for 2014 to 2% for collections made at discount and 3% for collections made at par and penalty.

Mr. Waybright made a motion seconded by Mr. Toddes and carried to re-appoint York Adams Tax Bureau as collector of Earned Income and Local Services Taxes.

Mr. Toddes made a motion seconded by Mr. Waybright and carried to re-appoint Cumberland Township as Admission Tax collector.

Mr. Paddock made a motion seconded by Mr. Waybright and carried to reappoint Mr. Ron Bower Chairman of Vacancy Board.

Mr. Waybright made a motion seconded by Mr. Toddes and carried to reappoint Mr. David Sanders Emergency Management Coordinator.

Mr. Toddes made a motion seconded by Mr. Waybright and carried to reappoint Officer Steve Higgs Deputy Emergency Management Coordinator.

Mr. Waybright made a motion seconded by Mr. Toddes and carried to hold the regular meeting on the 4th Tuesday of each month at 7:00 p.m.

Mr. Ferranto made a motion seconded by Mr. Paddock to hold all workshops in the evening at 7:00 p.m. The motion was defeated. Mr. Ferranto and Mr. Paddock voted aye. Mrs. Underwood, Mr. Waybright and Mr. Toddes voted nay.

Mr. Waybright made a motion to set workshop dates for the Thursday preceding the 2nd Tuesday at 7:00 p.m. (as needed) and the Thursday preceding the 4th Tuesday at 8:30 a.m. The motion was seconded by Mr. Toddes and carried. Mrs. Underwood, Mr. Waybright and Mr. Toddes voted aye and Mr. Ferranto and Mr. Paddock voted nay.

Mr. Waybright made a motion seconded by Mr. Toddes and carried to retain ACNB Bank as depositor for Township's funds.

Mr. Waybright made a motion seconded by Mr. Toddes and carried to bond the Manager and Treasurer for \$1,100,000.00 each.

Mr. Waybright made a motion seconded by Mr. Paddock and carried to authorize Supervisors and appropriate staff to attend the PSATS Annual Educational Conference April 13 – 16, 2014 in Hershey, PA.

Mr. Paddock made a motion seconded by Mr. Ferranto and carried to reaffirm the Solicitor's attendance at Planning Commission meetings as needed.

Mr. Toddes made a motion seconded by Mr. Waybright and carried to appoint Shaun Phiel to the Board of Auditors for a six-year term expiring 12/31/2019.

Mr. Toddes made a motion seconded by Mr. Paddock and carried to reappoint Jim Henderson to a four-year term on the Planning Commission ending 12/31/2017.

Mr. Waybright made a motion seconded by Mr. Toddes and carried to reappoint Lori Bridel to the Zoning Hearing Board for a three-year term expiring 12/31/2016.

Mr. Toddes made a motion seconded by Mr. Ferranto and carried to appoint Tom Shealer to Cumberland Township Authority for a five-year term expiring 12/31/2018.

Mr. Paddock made a motion seconded by Mr. Toddes and carried to reappoint Gary Shaffer to the Historical Architectural Review Board (HARB) for a five-year term expiring 12/31/2018.

Mr. Waybright made a motion seconded by Mr. Toddes and carried to reappoint the Park and Rec Committee including: Dewaine Finkenbinder, Tom Beauchat, James Paddock, Steve Toddes, Sarah Weigle and Ben Thomas, Jr. – Advisory. Mr. Waybright resigned from the Committee because three Supervisors on a committee constitute a quorum.

Mr. Toddes made a motion seconded by Mr. Ferranto and carried to reappoint the Agricultural Security Area Advisory Committee for 2014 as it stands including: David Waybright, Parker Coble, Donald Miller, Tom Clowney and James Paddock.

Mr. Paddock made a motion seconded by Mr. Toddes and carried to reappoint Mr. Ben Thomas, Jr. as the representative and Mr. Ferranto as the alternate representative to the York Adams Tax Bureau and Adams County Tax Collection Committees.

Mr. Waybright made a motion seconded by Mr. Toddes and carried to adopt a Management Agreement Resolution with Cumberland Township Authority.

Forms for the Supervisors to elect or opt-out of the Township's group health insurance coverage were provided.

Supervisors' committees were formed as follows:

FINANCE – Mrs. Underwood by motion of Mr. Waybright seconded by Mr. Toddes and carried and for Mr. Ferranto by motion of Mr. Paddock second by Mr. Waybright and carried.

ECONOMIC DEVELOPMENT – Mr. Ferranto and Mrs. Underwood by motion of Mr. Toddes seconded by Mr. Waybright and carried.

PUBLIC SAFETY – Mrs. Underwood and Mr. Waybright by motion of Mr. Ferranto seconded by Mr. Paddock and carried.

HIGHWAY MAINTENANCE - Mr. Paddock and Mr. Waybright by motion of Mr. Ferranto seconded by Mr. Toddes and carried.

PARK AND RECREATION - Mr. Toddes and Mr. Paddock by motion of Mr. Waybright seconded by Mr. Toddes and carried.

PERSONNEL - Mrs. Underwood and Mr. Toddes by motion of Mr. Waybright seconded by Mr. Ferranto and carried.

COG REPRESENTATIVE AND ALTERNATE – Mrs. Underwood, Mr. Ferranto and Mr. Thomas by motion of Mr. Waybright seconded by Mr. Toddes and carried.

GMA REPRESENTATIVE AND ALTERNATE – Mr. Paddock and Mrs. Underwood – alternate, by motion of Mr. Waybright seconded by Mr. Toddes and carried.

CENTRAL ADAMS COMPREHENSIVE PLAN- Mr. Waybright and Mr. Paddock, Mrs. Underwood – alternate by motion of Mr. Ferranto seconded by Mr. Paddock and carried.

Mr. Waybright made a motion seconded by Mr. Ferranto and carried to adopt the following Resolution:

RESOLUTION 2014-01

A RESOLUTION ELIMINATING EMPLOYEE CONTRIBUTIONS TO THE POLICE PENSION PLAN FOR 2014

BE IT RESOLVED AND ENACTED by the Authority of Cumberland Township, Adams County, Commonwealth of Pennsylvania, by the Board of Supervisors, it is hereby resolved and enacted as follows:

The conditions required by Act 600 allowing for the elimination of employee contributions to the Police Pension Plan have been met;

** The condition of the plan is such that contributions may be reduced, or eliminated, as evidenced by an actuarial study;

** Municipal contributions will be required to keep the fund actuarially sound;

** The governing body of the Municipality eliminates employee contributions in 2014.

ENACTED AND ORDAINED THIS 6TH DAY OF JANUARY, 2014 BY THE BOARD OF SUPERVISORS OF CUMBERLAND TOWNSHIP

Mr. Ferranto made a motion seconded by Mr. Paddock and carried to adopt the following Resolution:

RESOLUTION 2014-02

A RESOLUTION APPOINTING THE CHIEF ADMINISTRATIVE OFFICER OF THE MUNICIPAL PENSION PLANS FOR CUMBERLAND TOWNSHIP

We appoint Ben Thomas, Jr. as the Administrative Officer for the Police and Non-Uniformed Pension Plans of Cumberland Township.

ENACTED AND ORDAINED THIS 6TH DAY OF JANUARY, 2014 BY THE BOARD OF SUPERVISORS OF CUMBERLAND TOWNSHIP.

RESOLUTION 2014-03

RESOLUTION FOR AMENDING THE PERMIT FEE SCHEDULE

Mr. Thomas went over the changes to the fee schedule including: 1% to 5% increases in fees and a fee to re-apply for Agricultural Security Area status within one year of an application being denied by the Board of Supervisors. This new fee shall be noted on the application.

Mr. Waybright made a motion to adopt Resolution 2014-03 seconded by Mr. Toddes and carried.

Resolution 2014-04

SUBDIVISION AND LAND DEVELOPMENT PLAN FEES

Mr. Ferranto made a motion to adopt Resolution 2014-04 seconded by Mr. Toddes and carried.

Resolution 2014-05

STORMWATER MANAGEMENT PLAN FEES

Mr. Ferranto made a motion to adopt Resolution 2014-05 seconded by Mr. Waybright and carried.

Mr. Waybright made a motion seconded by Mr. Paddock and carried to authorize Mr. Thomas to look into the possibility of having an intern from the Penn State Masters' Degree Program assisting the Township to get various projects completed. The intern would be paid when the projects are completed and the money would come from the State's Department of Community and Economic Development.

There being no further business, the meeting was adjourned at 5:06 p.m. and followed immediately by a Conditional Use Hearing at 5:30 p.m. for Scott and Michelle Milhimes for expansion of their auto repair facility located at 1155 Chambersburg Road.

Carol A. Merryman, Secretary

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_____) Supervisors
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SUBJECT TO APPROVAL