

Cumberland Township Board of Supervisors
Workshop Minutes
November 3, 2011

Chairman Waybright called the workshop to order at 8:30 a.m. Present were all Supervisors; Solicitor Sam Wisner, Manager Ben Thomas, Jr., Assistant Secretary Carol Merryman, Zoning Officer Bill Naugle and Police Chief Don Boehs. Visitors present were: Dale Molina, Carolyn Greaney, Al Ferranto, Mike Jackman, Jim Paddock, Mark Walters from The Gettysburg Times and Tim Prudente from The Evening Sun. The meeting was recorded.

Public Comment: None.

Zoning Officer:

Mr. Naugle reported that he has received a request for a text amendment to the Agricultural/Residential (A/R) zone and he recommended that this request be added to the text amendments that are already being reviewed by the Zoning Amendment Review Committee due to the cost of posting and notification and that there may be other changes being considered that will affect the request. The Board concurred with Mr. Naugle's recommendation.

Mr. Naugle also reported that he has been researching different venues to hold the December 14, 2011 Conditional Use Hearing on the proposed poultry operation on Mummasburg Road because the Township's meeting room will not hold the potential 150 to 200 people who may be attending. **Mr. Phiel made a motion to authorize the Township staff to change the venue for the hearing to the best possible location seconded by Mr. Shealer and carried.**

Manager:

Mr. Thomas reported that the staff has been getting quotes on the dental, vision and short-term disability insurances and the Township will potentially save several thousand dollars per year and the coverage will be a little better. He added that the changes are presently before the Police Union for their approval and he hopes to have a formal presentation at the next workshop.

Mr. Thomas also reported that the York Adams Tax Bureau will be holding two educational seminars here on November 30th at 11:00 a.m. and 1:30 p.m. regarding the Act 32 changes to the Earned Income Tax collection system. This information will be placed on the Township's website.

Mr. Thomas also reported that he attended an Adams County Tax Collection Committee meeting and they conceptually approved the By-Laws and Agreement with York Adams Tax Bureau and this will be ratified at the December 7th meeting when hopefully, York County has cleared up their one concern with the By-Laws. He added that York Adams Tax Bureau lowered their collection fees to 1.7 % for 2010 and 2011 and they will be issuing rebates. The committee also appointed Solicitor Dave Jones to act on behalf of the committee as needed.

Mr. Thomas reported that all of the paperwork has been completed and the Township will be receiving approximately \$2,800.00 from FEMA for flood related damages.

Mr. Thomas reported that a 2012 Preliminary Budget has been prepared with no tax increase but, this budget does not fund equipment depreciation. The preliminary budget will now go to the Finance Committee for their review. He added that the General Fund balance is cautiously growing.

Mr. Thomas went over 2012 Budget Discussion Paper which included the following information:

- Create a brief Board of Supervisor's *Mission Statement*.
- Partner in an effort to change the formula by which Federal payments in lieu of taxes are determined.
- Conduct a Agricultural Security Area hearing annually.
- Discuss closure of Bream's Hill Road and budget accordingly (if warranted.)
- Review fees and penalties for non-payment of invoices.
- Collect Admission Tax in-house.
- Implement On-Lot Disposal System (OLDS) Program for Greenmount area.
- Funding depreciation and equipment replacement.
- Staff cross-training and time efficiency use sharing.
- Budget Belmont Road bridge project.
- Review current office building/police department and create three-year plan, research funding.
- Clean office duct work.
- Do inventory of building and equipment.
- Review real estate collector fee prior to next election.
- Traffic Impact Fund availability for intersection improvement (Fairfield Road and Fairplay Road.)
- Three year roadway improvement plan utilizing PA Infrastructure Bank low interest loan program.
- Personnel wage review.
- Continue discussion with Gettysburg Borough regarding police merger.
- Consider 1/10th mill designated Fire Tax.
- Further pro-rate expense costs with Cumberland Township Authority.
- Sell rental house at 1390 Fairfield Road and further subdivide.
- Discuss with Gettysburg Municipal Authority fire hydrant assessment going directly to property owner's water bills.
- Street lighting assessment.
- Recreation.
- Planning.

Solicitor:

Solicitor Wiser reported that there is currently a bill on the Governor's desk that would increase the bidding limit to \$18,500.00 (currently \$10,000.00) and the limit would increase annually based on the Consumer Price Index.

Committee Reports:

Planning/Zoning – Chairman Waybright reported that the Zoning Amendment Review Committee will hold their next meeting on November 17, 2011 at 7:00 p.m.

Public Safety – Mr. Thomas reported that the contract negotiations with the Police Union are nearing conclusion and he is hopeful for an affirmative decision.

Finance Committee – No report.

Park and Rec – Chairman Waybright reported that a meeting will be scheduled in January.

Personnel – No report.

CTA – No report.

COG – Mrs. Underwood reported that she will be completing her second term as President of the COG and she will now serve on a committee that is looking into cooperative purchasing with the Lincoln Intermediate Unit for paper products. She has received the fire department surveys from all but three entities and York Springs Borough has joined the COG.

ACTPO – Mr. Underwood has obtained a written time frame from PennDOT on the Cunningham Road Bridge

replacement project with the bid openings scheduled for January 24, 2013.

CT411 – Mr. Shealer reported that he attended a meeting regarding the replacement of the Waybright Bridge on Horner Road that will start in three years.

There being no further business, the meeting was adjourned at 9:52 a.m.

Carol A. Merryman, Asst. Secretary

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