

**Cumberland Township Board of Supervisors
January 24, 2014 Workshop Minutes**

Chairperson Underwood called the workshop to order at 8:30 a.m. Present were Supervisors Paddock, Toddes, Underwood, Waybright and Ferranto; Township Manager Ben Thomas, Jr., Solicitor Jason Kelso, Secretary Carol Merryman, Zoning Officer Bill Naugle, Police Chief Don Boehs, Township Engineer Tim Knoebel and his associate Ben Mayer. Speros Marinos was also present. The workshop was recorded.

Engineer/Plans:

Mr. Knoebel introduced his associate, Mr. Ben Mayer, and reported that Mr. Mayer had worked on the Act 537 Plan update.

Mr. Knoebel reported that the Township received a request for release of financial security for the Western Gateway Project – Seminary Site Improvements Plan. He gave the Board a brief history of the plan and reported that they have received an as-built plan for the project and performed a site inspection. He also reported that no maintenance security was required. He added that the majority of this plan is located in Gettysburg Borough, but there are stormwater management facilities located in the Township and there is an Operations and Maintenance Agreement for them. His memo dated January 22, 2014 recommends that the remaining financial security, in the amount of \$60,308.00, can be released.

Mr. Knoebel also reported that there are three time extension requests. The first request for the Judy Miller Minor Subdivision seems to be on a permanent path for time extensions and he believes the issue that they are facing is that they are waiting to acquire the water and sewer capacity for the new lot that they are creating. The Board asked for an update on their progress and possibly a longer time extension. Mr. Thomas will contact the representative for a plan update.

The second request is for the Gettysburg Municipal Authority Lot Addition Plan. Mr. Knoebel reported that this project is located in Gettysburg Borough with only a small piece of the property located within the Township. He added that the Township has deferred the review of this plan to the Borough.

The third and last time extension request is for the Scott and Michelle Milhimes Land Development Plan and Mr. Knoebel reported that they are waiting for the conditional use process to be completed before they move forward with their land development plan. He added that the Board's decision on the Milhimes' conditional use application is on the agenda and he has no issue with granting them the 60-day time extension.

Mr. Knoebel presented a draft Act 537 Plan update for the Greenmount Area. He gave the Board some background on the Act 537 Special Study that was done back in 2004 and approved by PaDEP in 2005. He explained that the Eisenhower Inn/Timeless Towns has a private treatment facility and they are under direction by PaDEP to upgrade their facility making the amendment of the Act 537 Plan necessary. Timeless Towns would acquire a 10-acre parcel on which the new facility is to be constructed and the discharge would go to Marsh Creek. He also reported that their timeframe to complete the construction of this new facility is two years. He added that there is a draft agreement between Timeless Towns, the Cumberland Township Authority and Cumberland Township Supervisors for a possible future dedication and expansion of the new treatment facility when financially feasible. Mr. Knoebel also explained the process of the draft plan being sent to the County and Township Planning Commissions for their review and then a public hearing being held and this should be set into motion at Tuesday night's meeting.

At 9:15 a.m., Chair Underwood adjourned the workshop for an Executive Session to discuss some questions regarding the Act 537 update with no report to follow.

At 9:45 a.m., Chair Underwood reconvened the workshop.

Public comment:

Speros Marinos, 912 Baltimore Pike, congratulated Chair Underwood on her re-election and Mr. Paddock on his election. He added that the road crew fixed the damaged signs in front of his property and encouraged the Board to keep moving forward with the Comp Plan and Zoning update and would like better communication on the dates of the joint meetings.

Manager:

Mr. Thomas asked the Board, if ready, to place any conditions on the Harvest Investment Group and Scott and Michelle Milhimes Conditional Use applications at Tuesday night's meeting. The Board indicated that they would be ready to take this action.

Mr. Thomas reported that the Township participates with the Pa. Department of General Services' "COSTARS" piggyback purchasing program with vendor, Valley Quarries, for stone purchases. **Mr. Toddes made a motion to authorize the Township's participation in the COSTARS piggyback purchasing program with Valley Quarries, Inc. for the purchase of stone in 2014 seconded by Mr. Waybright and carried.**

Mr. Thomas also reported that the Township participates with the Adams County Council of Governments (ACCOG) joint bidding and purchasing program for stone and line painting and asked for authorization to do this again for 2014. **Mr. Paddock made a motion to authorize the Township's participation in the ACCOG's joint bidding and purchasing program for stone and line painting seconded by Mr. Waybright and carried.**

Mr. Thomas reported that the Township's contract with Constellation Energy for supplying electricity was expiring and he re-negotiated a new three-year contract with them at a significant reduction in the cost. The original contract was for .088807 cents per k/Wh and the new contract is for .062494 cents per k/Wh, a 42% reduction. He added that he had also checked with a broker and he could not match the new rate.

Mr. Thomas reported that Adam McClain from the Adams County Conservation District is looking into applying for a grant for metal storm drain markers. Mr. Thomas asked the Board if they would be interested in participating or at least attending a meeting regarding this possible project. He added that the Township would have to do an inventory of the storm drains to see how many markers the Township would need. Chair Underwood offered to ask any questions at a meeting of the Conservation District that she will be attending later in the day. The Board agreed to meet about it.

Mr. Thomas introduced Josh Ehrman, a Masters' Degree candidate from Penn State University. Mr. Thomas reported that the Township has received a grant from the Pa. Department of Community and Economic Development and Pa. State Association of Township Supervisors for Josh to do an internship with the Township. He added that he has already given Josh four projects to complete in his 300 hours working for the Township.

Mr. Thomas also reported that winter has arrived and the Township's snow removal budget has been hit hard, but the Township will continue snow removal services as usual. Mr. Thomas also recognized two employees from the Road Department and Authority that went "above and beyond" by crawling under the snowplow and repairing it enough out on the road to get it back to the shop.

Solicitor: Nothing further to report.

Committee Reports:

Planning/Zoning – No report.

Public Safety – Chair Underwood reported that the committee recommends replacing the full-time officer that resigned by interviewing current/interested part-time officers for the full-time position and this will have a positive effect on the budget since the new officer will start at a lower rate of pay. Police Chief Boehs reported that there is a retiring State Police officer interested in a part-time position.

Finance Committee – Chair Underwood reported that the committee is meeting later today.

Park and Rec – Mr. Toddes reported that the Gettysburg Area Recreation Authority (GARA) has a Memorandum of Understanding for 2014 ready for the three entities: GARA, Gettysburg Borough and the Township to sign. He added that Gettysburg Borough has already signed the MOU and made their first installment payment. Mr. Toddes also reported that they do need some money for start-up operational expenses and the Board asked him to get a list together of the items that they need and the approximate cost and the Township’s Park and Rec Committee can review it and make a recommendation. Mr. Toddes also reported that they hope to be opening a dog park at the Rec Park in June.

Personnel – Police change in status already discussed under Public Safety.

CTA - No report.

COG – Mr. Ferranto reported that the Legislative Forum on April 24, 2014 will conflict with the Township’s workshop. He added that Congressman Perry’s representative now attends the meetings. Mr. Thomas reported that he is waiting on the first session at the Senate level for the sub-committee meeting on the volunteer firefighters.

ACTPO – Chair Underwood reported that she is no longer the Township representative and will no longer be able to report on this organization.

Adams County Conservation District (ACCD) – Chair Underwood reported that she is now a member and she will bring the questions about the metal storm drain markers up at their meeting later today.

Economic Development – Chair Underwood reported that the Chamber of Commerce had their ribbon cutting ceremony for their new location in the Township this morning at the same time as the workshop and she emailed them the Board’s well wishes since no one could attend. Mr. Toddes reported that Schindler Elevator has moved out of the building on Biglerville Road.

Central Adams County Joint Comprehensive Plan – Mr. Waybright reported that the next meeting is on January 30, 2013 at 3:00 p.m.

CT411 – Chair Underwood reported that she and Mr. Paddock attended the Gettysburg Municipal Authority (GMA) meeting and they had a request for water hook-ups for The Meadows from the lines in the Patriots Choice development and they are completing the demolition of their waste-water treatment facility including the shed on the property. Chair Underwood also reported that she has not heard anything on the police merger for quite a while and the Township is waiting for the Borough to get back to them with dates for the next meeting.

There being no further business, the workshop was adjourned at 10:35 a.m.

Carol A. Merryman, Secretary

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